



MACON CAMPUS

Inclement Weather Closing Action Plan

In cooperation with the overall inclement weather plan of Mercer University, the Macon Campus will follow a predetermined plan to disseminate information to students, faculty, and staff:

1. The decision to close the Macon Campus will be made by Dr. Horace Fleming, Provost, in consultation with senior administrators. Dr. Fleming will consult with designated administrative individual(s) to determine how each school will respond to the weather crisis. For example, morning classes may be affected differently than evening classes.
2. Dr. Fleming will notify the University Relations and Marketing office and a staff member of this office will do the following:
 - a. A message for each school will be recorded on the **University Weather Hotline telephone number (478-301-5335)**.
 - b. An **e-mail broadcast message** will be sent to faculty, staff, and students.
 - c. A scrolling red message bar will appear on the home page of **Mercer's web site at www.mercer.edu**.
 - d. A general message will be given to the **local radio and television stations** to put on the air.

IMPORTANT: Faculty, staff, and students should rely on the phone hotline message, the web page, or their e-mail to get the most accurate information about the specific plan for your school or college.

**MERCER UNIVERSITY WEATHER HOTLINE
478-301-5335**