



Mercer University School of Medicine
 Master of Public Health Request for Independent Study

Student Information

<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Dr.			
	First Name	Last Name	ID Number
Street	City	State	Zip Code
		Telephone <input type="checkbox"/> Cell <input type="checkbox"/> Hm <input type="checkbox"/> Wk	
Alternate Telephone	E-mail Address (student)		E-mail Address (alternate)

Overview

The purpose of an independent study is to provide options for students who want to pursue an area of interest that is not covered by current course offerings. To apply for an independent study, the student should discuss his or her interests with the faculty person who will teach the course. Students must submit, for review and approval by the curriculum committee, the independent study description (see outline below) by *midterm of the semester preceding the independent study*. If an amendment is required, the student will have until one week prior to the independent study to attain approval. The student must complete the independent study in one semester.

Proposal

The proposal items constitute a statement of commitment between student, faculty, department, and Mercer University School of Medicine for the proposed Independent Study project.

The proposal is to include the topic and question(s) of investigation and methods of inquiry, as well as the requirements for successful completion/educational outcomes and find due date for said requirements. In short, the proposal and Independent Study form are a syllabus for the proposed project.

Independent Study proposals are then approved by both the curriculum committee and the director of the MPH program.

- Students are not eligible to undertake Independent Study during their first two semesters of matriculation.
- The sponsoring faculty member’s area of scholarly expertise must include the area being investigated in the Independent Study project.
- A student may only count a maximum of 3 credit hours towards a degree fulfillment.

Completion and Grading

The student’s work will be graded by the sponsoring faculty member based on a rubric for grading, requirements for a paper or deliverable, and a midterm evaluation or feedback from the sponsoring faculty. A packet of graded, completed materials will be kept in the student’s permanent academic file.



Independent Study Information

Please outline the independent study according to the following:

- I. Sponsoring faculty name
- II. Independent Study title
- III. Independent Study description
- IV. Purpose of Independent study
- V. Theme/Question of study
- VI. Textbooks and other readings
- VII. Measureable Objectives
- VIII. Description of project/paper to be completed
- IX. Requirements for project/paper completion
- X. Course schedule (e.g., week by week)
- XI. Grading rubric (see example)

Required Signatures:

Student Signature

Date

Sponsoring Faculty Signature

Date

Program Director Signature

Date



Examples of Grading Scale

Grading		
Final Project	40%	120 pts
Assignments	30%	90 pts
Assignment 1	10 %	30 pts
Assignment 2	10%	30 pts
Assignment 3	10%	30 pts
Final Presentation	20%	60 pts
Participation & Attendance	10%	30 pts
TOTAL	100%	300 PTS

Grading	
300-270 pts	90 – 100% = A
269-258 pts	86 – 89% = B +
257-240 pts	80 – 85% = B
239-228 pts	76 – 79% = C +
227-210 pts	70 – 75% = C
209-150 pts	65 – 69% = D
149 pts or below	64% = F

Course Grading Schema

A list of all the materials and activities that will be used to calculate students' final grades for the course shall be provided here. This will include a breakdown of the final grade, by the percent each assignment represents in the final grade. Penalties related to participation, attendance or other facets of student performance, which may impact students' grades, should refer to or appear in the grading schema.

Grading Rubric(s) for Course Assignment(s)

A detailed description of how grades will be assigned for each of the materials and activities that will be used to calculate students' final grades for the course shall be provided here.