**Quantitative and Qualitative Promotion Guidelines for MUSM Clinical Affiliate Faculty (not employed by MUSM) on the Clinical Educator Promotion Track**

**See annotated CV for additional examples of activities for each domain**

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| **Domains** | **Activities** | **Associate Professor**  | **Professor \*** |
| Clinical practice | Maintains an active clinical practice (must have an active medical license) | Minimum of 5 years of experience as an Assistant Professor, unless exemplary; Must have experience working with MUSM medical students in the clinical environment | A minimum of 5 years as an Associate Professor, unless exemplary; Must have experience working with MUSM medical students in the clinical environment |
| Meets hospital/clinic/practice measures or outcomes (e.g., productivity, patient satisfaction, patient safety, etc.) | Consistently  | Consistently  |
| Demonstrates effectiveness and excellence in the care of patients | Consistently  | Consistently  |
| Demonstrates effectiveness and excellence as a role model  | Consistently  | Consistently  |
| Teaching, mentoring, coaching, and advising | Achieves good/excellent medical student and/or resident evaluations. Include any personal statements from learners or colleagues if you do not have formal evaluations | Consistently good evaluations | Consistently excellent evaluations |
| Teaching medical students and/or residents in the clinical environment – includes one-on-one teaching, group teaching, supervising students/residents, teaching clinicals (i.e., teaching on rounds or in clinic) | Minimum of 3 clerkship rotations with MUSM medical students and/or 3 years supervising residents | Minimum of 6 clerkship rotations with MUSM medical students and/or 6 years supervising residents |
| Scholarship/ Research | Examples – See the annotated CV for additional examples:* Peer-reviewed publications
* Peer-reviewed presentations
* Internally funded grants
* Externally funded grants
* QI-patient safety initiatives
 | 2 products that represent 2 different forms (categories) of scholarship/ research; at least 1 of the products must be a peer-reviewed publication. Evidence of scholarship/ research with MUSM students is required; you must make this clear in your application by including student names  | 7 products that represent at least 2 different forms (categories) of scholarship/ research; at least 2 of the products must be peer-reviewed publications, and at least 1 of them published since the last promotion. Evidence of scholarship/research with MUSM students is required; you must make this clear in your application by including student names |
| Service: Institutional, professional/academic, and community service/outreach  | Examples – See the annotated CV for additional examples:* Administrative or leadership role in the practice setting (e.g., management of employees or other practitioners)
* Leadership role in an academic or professional society
* Editorial board or journal reviewer
* Serve on a School of Medicine or Mercer University committee
* Serve as a student candidate interviewer for the School of Medicine
* Serve on a hospital or clinic committee; any committee service of at least 1 year is counted as 1 activity, a full 3-year term is counted as 3 activities
* Advocate for improving patient care regionally/statewide/nationally
* Volunteer service activity
* Service on a local/community board
* Community outreach
* Mission work
 | 2 different activities with at least 1 at MUSM or Mercer University | 3 activities with at least 1 that is different from the other 2. At least 2 activities at MUSM or Mercer University |
| Administration/Leadership  | Examples – See the annotated CV for additional examples:* DIO
* Assistant, Associate, Senior Associate Dean
* Department chair
* Section chief, director, or leader of a clinical area
* Consultant appointments and/or lectureships
 | Optional | Optional  |

**\*** Promotion to professor includes those contributions made while an assistant and associate professor (i.e., cumulative)