

Clinical affiliate faculty promotion: Timeline and review process

1. Letter of intent to apply for promotion due by the **first Monday in July**. Send letter (template provided) via email to: musm_faculty_affairs@mercer.edu
2. Application materials due by the **first Monday in September**. Send materials via email to: musm_faculty_affairs@mercer.edu
3. Materials are reviewed by the MUSM promotion and tenure committee October-November
4. The promotion and tenure committee makes a recommendation to the Dean no later than the second Friday in December
5. The dean reviews materials and makes the final decision. Decisions are communicated to the candidate, the candidate's department chair, and the office of faculty affairs between May and July