Curriculum and Instruction Committee
Meeting Minutes
Thursday November 5, 2015

Attendees
Carolyn Klatt, MLIS
Steve Williams, MD
David Baxter, MD
Kristjan Thompson, PhD
Susan Cline, PhD
Michael Smith, PhD
Grady Carter, MD
Edward Klatt, MD
David Parish, MD
Butch Wolff, MD
Tina Thompson, PhD, Chair
Marshall Angle, PhD
Roberta Weintraut, MD
Jacob Beltz, MSIII
Jeff Ignatoff, MD
Robert Donner, MD
Blanca Lopez, MD
Joshua Masdon MSI
Roy Russ, PhD
Zachary McGalliard, MSI

Absent
Ed Grimsley, MD
Carol Pryby, MD
Alice House, MD
Dominique Broccoli, PhD
Curran Dalal, MSIV
John Buckholtz, MD
Mahesh Patel, MD
Bob Visalli, PhD
Kirby Chisholm, MSIII

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30 PM.

Approval of Minutes

There were no minutes presented for approval of the committee.

New Business

1. Dr. Williams presented the Class of 2016 clerkship shelf exam comparison data for all 6 clerkships. The scores where combined across all three campuses. On average the students are doing better than the minimum shelf score. The clerkships scores are consistent across all three campuses. Dr. Williams will put together the information for shelf failure rates and bring it to the next meeting.

2. Dr. Thompson presented an update on the increase of class size and 3-ACT expansion. Two requests were put into the LCME – to expand the class size in Savannah and to expand the accelerated track program. LCME says the resources appear adequate to proceed with the expansion of the class size from 100 to 120 in Savannah and the track program from 3 to 6-8 total for all three campuses. Columbus has added ACT for FM & Macon and Savannah have added an IM ACT. IM is working on the curriculum and is scheduled to present to the CIC on December 10th. Accelerated Track students get an exemption from the match and track into FM or IM on the campus where they complete the rotations.
Curriculum Revision

1. Dr. Thompson gave an update on the block committees. The curriculum revision committees have been formed with chairs and faculty members. On each committee there is a balance of PhD’s and MD’s.
2. Dr. Klatt gave an update on the Foundations Block. They are at the point where they need to develop what is going into the outline. Cases need to be developed so that the content can be integrated with the topics and learning objectives. Dr. Thompson gave the committee a deadline to have learning objectives and cases ready by the end of November. Different disciplines will be asked to contribute to the creation of cases, the block committees will select the cases to be used during their block. They will edit and make changes to the cases to make sure they meet the needs of the block and the students. The question of Team Based Learning (TBL) was brought up. Training workshops will be set up for all faculty in Macon.
3. Dr. Smith gave an update on the Assessment Committee. The committee talked about how to pass a block. A decision was made that students have to pass four different components – content exams, MPRA, medical practice skills exam and the evaluation of performance in group. The cutoffs for pass/fail have not been determined. Also decided was for the students to have weekly exams. The exam questions will be similar to NBME questions.

Campus Specific Curricular Issues

1. Savannah (Tina Thompson) – Dr. Whipple has resigned as Clerkship Director of Surgery. Dr. Miller Hamrick will be the new director.
2. Macon (Steve Williams) – Nothing to present.
3. Columbus (Alice House) – Not present at meeting.

Subcommittee Reports

1. BMP (Ed Klatt) – Nothing to present.
2. CS (Bianca Lopez) – Nothing to present.
3. CM (David Parish) – Recruiting for a staff position and program director. These positions will be filled by the first of January.
4. Year 3 (David Baxter) – Nothing to present.
5. Year 4 (Steve Williams) – Continue to work on electives and selectives. Also continuing to work on PCR and Non PCR evaluation of electives.

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:25 PM.

Minutes recorded by Katie Davis