Curriculum and Instruction Committee
Meeting Minutes
Thursday, December 3\textsuperscript{rd}, 2015

**Attendees**

Carolyn Klatt, MLIS  
Kristjan Thompson, PhD  
Marshall Angle, PhD  
Bob Visalli, PhD  
Susan Cline, PhD  
Ed Grimsley, MD  
Edward Klatt, MD  
David Baxter, MD  
Zach McGalliard, MSI  

Tina Thompson, PhD, Chair  
Dominique Broccoli, PhD  
Joshua Masdon, MSII  
Jeff Ignatoff, MD  
Steve Williams, MD  
Michael Smith, PhD  
Blanca Lopez, MD  
David Parish, MD  
Roberta Weintraut, MD

**Absent**

Jacob Beltz, MSII  
Robert Donner, MD  
Kirby Chisholm, MSIII  
Alice House, MD  
Grady Carter, MD  
Butch Wolff, MD  

Carol Pryby, MD  
Roy Russ, PhD  
Mahesh Patel, MD  
John Bucholtz, MD  
Curran Dalal, MSIV

**Guests**

Kelly Lemieux, PCPA  
Lindsey Konor, MD  
Mike Wilkowski, MD  

Mary Downing, MD  
Desh Nepal, MD

**Call to order**

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:33 PM.

**Approval of Minutes**

The minutes from the November 5\textsuperscript{th} meeting were presented for approval of the committee. A correction was needed. IM is working on the curriculum and is scheduled to present to the CIC on December 3\textsuperscript{rd} not December 10\textsuperscript{th}.

**New Business**

1. Dr. Bina charged the CIC with developing an accelerated track in Internal Medicine modeled on the Family Medicine Program. A small committee has been working on the curriculum and calendar. This includes incorporating the community medicine visit objectives of Year 2 and 4
into the ACT-1 and ACT-2 curriculum. The Internal Medicine Accelerated Curriculum Track (IM ACT) committee prepared a proposal that was distributed to the CIC members. The ACT committee was present and asked that Dr. Thompson present the information. The goal is to increase primary care physicians in Georgia while reducing student debt. The proposal is for the program to start in June, 2015-2016 academic year on the Macon and Savannah campuses. This program is not built around the new curricular calendar and changes will be required when the new curriculum starts, 2016-2017 academic year. (See proposal attached)

2. After the presentation, the floor was open for discussion. The focus of the ACT programs is to gear the students towards a specific residency, FM or IM. Upon graduation with an MD, these residency programs are with the affiliated hospital where the students did the rotations, Macon or Savannah. Suggestions were brought about changing the order of the curriculum to make sure that the students will be prepared for shelf exams, specifically FM. The order of the curriculum syncs with the academic calendar and other rotations. Another question was why did the committee shorten certain crucial rotations and let others remain with the full amount of weeks. The committee felt that the ob and surgery clerkships may provide the only opportunity for the students to spend time in that discipline while FM and psychiatry content could be incorporated into the IM curriculum as necessary. Concerns about cutting some of the FM curriculum (in particular geriatrics) was brought up. The idea in moving forward with the curriculum is to have the FM and IM programs work together to make sure that learning objectives of the clerkship are met but not necessarily in the same format as a traditional student. Every effort will be made to incorporate necessary learning objectives into other parts of the IM curriculum. The FM ACT is approved by the LCME and the IM ACT is created using this format. The committee did not want to make significant changes from that model. Dr. Thompson asked the CIC to consider the proposal, in principle, as a motion from a subcommittee. Approval of the motion would allow the subcommittee to continue to develop the IM ACT program while taking into consideration the concerns and suggestions identified during the meeting. The subcommittee will discuss the proposal more fully with psychiatry and family medicine on the two campuses. They will then come back to the CIC with the finalized curriculum for approval. The proposal was approved. The vote: 11 for; 2 against; 2 abstentions.

Old Business
1. Dr. Thompson presented Dr. William’s ‘comparison data for the Class of 2016 shelf failures. There were no significant differences in failure rate across disciplines or campuses. No student failed the same shelf exam twice.

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:55 PM.

Minutes recorded by: Katie Davis