Curriculum and Instruction Committee
Meeting Minutes
Thursday, December 4, 2014

Attendees:
Carolyn Klatt, MLIS
Kristjan Thompson, Ph. D
Michael Smith, PhD
Bob Visalli, Ph.D.
Susan Cline, PhD
Robert Weintraut, MD
Grady Carter, MD
Robert Donner, MD
David Parish, MD
Tina Thompson, PhD, Chair
Dominique Broccoli, PhD
Jacob Beltz, MSII
Ed Grimsley, MD
Steve Williams, MD
Roy Russ, Ph.D
Edward Klatt, MD
Blanca Lopez, MD

Absent:
Dina Linfoot, MD
Butch Wolff, MD
Mahesh Patel, MD
Curran Dalal, MS
Phil Malan, PhD, MD
Marshall Angle, PhD
Alice House, MD
John Bucholtz, MD
David Baxter, MD
Alec Ridley MSI
Fiona Bell, MSI
Jeff Ignatoff, MD

Visitor: Ron Garner

Call to order
Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30PM.

Approval of Minutes

The minutes from the November 21st, 2014 meeting were presented for approval of the committee. Minutes were changed to reflect that Dr. Thompson reported Campus Specific Curricula Issues for Alice House in Columbus. The minutes were approved by acclamation.

New Business

1. Dr. Weintraut presented the findings of the Phase A review committee. The curriculum has not changed much in 10-15 years. She listed the 7 changes that have occurred since 2008 and went through each of them briefly. The review committee:
   a. Felt that the level of knowledge in the phase had improved.
   b. Liked the new format of the study guide and felt that it was useful. The MDE questions were fair and felt that they matched the study guide objectives.
   c. Praised the resource sessions.
d. Encouraged the continued use of the Tutor Guide

e. Consider emphasizing basic lipid biochemistry in the phase.

Overall the review of the subcommittee was positive. They thought it was one of the better phases. They liked the resources they were given and felt that it was well run as evidenced by improved performance over the last several years. The committee had no specific recommendations. Following discussion by the CIC, Dr. Thompson asked the members if they had any recommendations to bring forward from the CIC. There were none.

2. Carolyn Klatt, Chairman of the Interprofessional Educational Task Force stated that the committee has met twice. She reviewed the process the task force has taken to insure that the requirements of the LCME 19-A standard are kept at the forefront. The group has identified core competencies and specific learning objectives to address those competencies. Once these are approved by the CIC, the task force will begin designing the educational activities to address these competencies. The sessions will be designed to work with the variety of learners/professionals that may be available on any of the three campuses. The task force envisions one or two sessions in the preclinical years and several sessions in Year 3. The proposal was opened for discussion:

b. Dr. Smith asked if there was a direct linkage between competencies and objectives. Yes, objectives cover all competencies.

c. Dr. Broccoli asked if assessments will be created for the objectives. The answer was yes.

d. Dr. K Thompson raised questions about the ability to assess some of the objectives (‘active listening’) a few examples were provided.

e. Dr. Smith said he would email some suggestions to Dr. Thompson about the wording of specific objectives.

f. Dr. Parrish noted that some of the educational experiences will require formalizing some of the activities that are currently being done in the hospital setting.

Dr. Brocoli moved to accept the competencies and learning objectives as written. Dr. Klatt seconds the motion. There was no further discussion, the motion approved unanimously.

3. Dr. Garner asked if he could address the committee as Chair of the Admissions Committee. The committee agreed to hear his request. Dr. Garner stated that the new admission catalog needs to be finished by February 2016. He asked the committee if they could make some recommendations or changes to prerequisites relative the new MCAT and potential curricular changes. Dr. Thompson asked if the Admissions Committee was bringing a formal request to the CIC Committee for the changes. He said no. The committee discussed the issue briefly but did not think this was the appropriate time to consider this request as they had no data (new MCAT or curricular changes) on which to base a recommendation. The CIC agreed collectively to revisit this issue in a year or so should a formal proposal come from the admissions committee.
Campus Specific Curricular Issues

1. Savannah- Tina Thompson--- none
2. Macon-Steve Williams---a student who was off cycle graduated on Wednesday.
3. Columbus- ---Dr. Thompson reported that Dr. Zanga has decided to stay through February 25th

Subcommittee Reports

1. BMP— Ed Klatt – no update
2. CS— Bianca Lopez – Ran a TBL pilot with Pulmonology and it went very well. Student member acknowledged that it was one of the best sessions to date.
3. CM— David Parish – working on getting all 4th year students placed. He also commented that the 4th year students are not interested in some of the things they are asked to do. Suggested putting a committee together to see how they can make some changes.
4. Year 3—David Baxter – no update
5. Year 4—Steve Williams – no update

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:25 PM.

Minutes recorded by:
Katie Davis