Curriculum and Instruction Committee
Meeting Minutes

Thursday, August 5th, 2010

Attendance: Drs. David Burtner, Grady Carter, Robert Donner, Ashley Horner, Edward Klatt, Thomas McKinley, Allison Scheetz, Tina Thompson, Jerry Tift, Medical Library Representative – Carolyn Klatt

Guests: Phyllis Braly, Debbie Brickner

Absent: Drs. Marie Dent, Wade Fletcher, Wayne Glasgow, Blanca Lopez, Patrick Roche, MSI Erika Noble, MSIII Abhi Saxena, MSII Umangi Patel,

Dr. Tina Thompson, Chair of the CIC Committee, opened the meeting at 4:30 p.m., announcing that Phyllis Braly would be taking minutes today and Debbie Brickner would be taking them in the future.

Approval of July Minutes: The minutes of 7-1-2010 were accepted as written with corrected date.

CIC Review Schedule:

Dr. Thompson presented a revised schedule for curricular review and noted the following changes: the histology report has not yet been received but we will initiate the review as soon as it is available; physiology has been granted an extension because Dr. Reagan has retired and Dr. Leeper-Woodford was just recently assigned the responsibility to complete the report; Emergency Medicine was assigned late last year and we lost the 4th year students before the reports were available, so Dr. Burtner asked if we could wait until we had at least one set of students go through Emergency Medicine this year so we have tentatively set that date for presentation to the CIC by November 1st. (See attached schedule)

SOCA Proposal:

Dr. Jerry Tift presented a proposal to change the SOCA from a formative to a summative evaluation which was passed at the PCC meeting on Tuesday, August 3rd, 2010. Dr. Tift provided a summary of the 5 year history of the process as well as the LCME concerns which lead to changes in the SOCA. This proposal came as a motion from the PCC (see attached description) to transition from a formative to a summative SOCA assessment with the necessary change in academic standards beginning with the Class of 2014. Following a discussion the motion was passed (8 for and 0 opposed). The proposal will go to the Executive Committee for approval and immediate implementation. The changes to the academic standards will be forwarded to the SAPC.
Dr. Klatt reported for the Resource Session Task Force. He presented a power point presentation on the pros & cons of resourcing. He noted from the graphs presented that the students who attended the resource sessions usually gave very high ratings. Per the BMP manual, there is a 10 hour cap on resource sessions. Students are voicing need for resource sessions. For those struggling academically, we need to design some resource sessions that will help these students. Faculty needs to study and design what type of resource aids actually helps the students. Anything that is part of the formal process needs to be on the new blackboard system. When resourcing is assigned, we need to think about how much time is required for doing the resource reading. With reading assignments, posted reading materials, electronic files, videos, and audio recordings, it is very hard to determine how much time is being spent by students on resource materials. We could encourage faculty to pre-record resource sessions and students could receive streaming if desired. Students have complained about the lack of resource sessions for Microbiology. MDEs reflect that students are not doing well in Microbiology. It was suggested that faculty may use past MDE performance as a guide when students are unable to generate specific questions and learning issues. Faculty, as content and educational experts are expected to accommodate student requests with educational methods and materials based upon sound educational scholarship.

Dr. Thompson asked Dr. Klatt to provide specific recommendations for improving resource and resource session effectiveness and student satisfaction taking into account the findings of the Resource Session Task Force. Dr. Klatt will report back with the recommendations in October.

There being no further business, the meeting was adjourned at 6:05 pm.