Curriculum and Instruction Committee
Meeting Minutes
Thursday February 4th, 2016

Attendees
Carolyn Klatt, MLIS
Steve Williams, MD
David Baxter, MD
Kristjan Thompson, PhD
Susan Cline, PhD
Edward Klatt, MD
David Parish, MD
Ed Grimsley, MD
Kirby Chisholm, MSIII

Tina Thompson, PhD, Chair
Marshall Angle, PhD
Roberta Weintraut, MD
Roy Russ, PhD
Jeff Ignatoff, MD
Joshua Masdon MSI
Butch Wolff, MD
Bob Visalli, PhD

Absent
John Buckholtz, MD
Mahesh Patel, MD
Alice House, MD
Dominique Broccoli, PhD
Curran Dalal, MSIV
Grady Carter, MD

Carol Pryby, MD
Blanca Lopez, MD
Jacob Beltz, MSIII
Zachary McGalliard, MSI
Michael Smith, PhD
Robert Donner, MD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30 PM.

Approval of Minutes

The minutes from the January 7th meeting were presented for approval of the committee. *The minutes were approved by acclamation.*

New Business

a. Dr. Williams proposed to change the selective experience/requirements. Dr. Bina asked the 4th year committee if there was a way to come up with more selectives. The current selectives are IM, ICU & Palliative/Geriatric Care. The 4th year students are required to take 2 of 3 selectives. The programs in Savannah and Macon are having difficulties with the number of students going through these rotations. The new proposal recommends the creation of 12 new selectives, each is a 4 week elective divided into 2 components that are related (see attached list). Not all of the selectives will be available on all campuses. These selectives were identified as good general educational experiences for any 4th year student. It is anticipated that each selective can take two students at a time. The new proposal places the selectives into two group: – A & B. Group A includes ICU, ER and Palliative/Geriatric Care and Group B would have the 12 new selectives. The students will be required to select one from Group A and one from Group B. This proposal, if approved would be in effect for the 2016-2017
year. All selectives will be on the standard block schedule. The students will be evaluated on each 2 week rotation and be given a final overall grade for the rotation (?). It was recommended that the 4th Year committee create a survey to be sent to the faculty preceptors after the complete of a new selective to evaluate the educational experience. Dr. Williams will report the results of those evaluations at the end of the academic year. This proposal came from a standing committee and required no motion. It was seconded; vote: 14 or: 0 against and 0 abstentions. As part of the charge from Dr. Bina to review the 4th Year selectives, he specifically asked that the 4th year committee consider removing Geriatrics/Palliative Care selective in Macon due to insufficient faculty/staff. Dr. Williams brought forth a motion to maintain the Geriatrics/Palliative Care selective in Macon. The motion has been seconded, vote: 14 for; 0 against and 0 abstentions.

1. Dr. Thompson presented the Mid-year campus comparison data for both the clerkships and the BMP. The students on the committee were told that the information is confidential.

   2017 Clerkships: Assessments (in-house; shelf and orals) were compared across all disciplines/campuses. No significant differences were detected within a discipline. There has been only one shelf failure thus far this year (FM-Savannah). This compares to 8 shelf failures at this time last year.

   2018 & 2019 BMP: Assessments (MDE, SOCA and discipline averages) were compared between the Macon and Savannah campuses. No significant difference were detected between any of these parameters across campuses. There are occasional differences in the number of SOCA failures but no identifiable pattern.

Curriculum Revision

   1. Dr. Klatt updated the committee on the foundations block. The schedule was presented with some changes. Instead of a Monday-Wednesday-Friday tutorial schedule, it is now a Monday-Wednesday 3 hour tutorial schedule, actual hours have not changed. The schedule is set up to encourage more faculty participation. Topics and objectives have been completed for all of the modules except community medicine. Cases are being built to cover the topics and objectives. On the USMLE website there is a content outline (NBME Content Outline) that indicates competencies for the disciplines. Some committee members expressed concern that we will not be ready to launch the curriculum in 2016-2017 because of a lack of sufficient faculty. Dr. Thompson said she would provide the information on faculty numbers at the next CIC meeting. Dr. Thompson has given each of the clinical departments until March to give a list of the faculty that will participate. Assessment Committee Update – no report.

Campus Specific Curricular Issues

1. Savannah (Tina Thompson) – nothing to report.
2. Macon (Steve Williams) – nothing to report.
3. Columbus (Alice House) – nothing to report.

Subcommittee Reports

1. BMP (Ed Klatt) – the committee met and are going through phase reviews. The reviews will be incorporated into the old and new curriculum.
2. CS (Bianca Lopez) – not present.
3. CM (David Parish) – has put their objectives together and will send to Dr. Klatt. All of the 1st years have been placed.

4. Year 3 (David Baxter) – nothing to report.

5. Year 4 (Steve Williams) – Alabama is back on the list of allowable states for away rotations. Dr. Williams will know more about the other states that were taken off the list for the 2016 school year. Because of an educational footprint to separate students from being on ground versus students doing virtual rotations, certain states were not available for away rotations. The states have come together to form society’s and will be in agreement to participate with each other so that students can do away rotations without being financially penalized.

**Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:45 PM.

Minutes recorded by Katie Davis