April 19, 2018

Members Present:
- Frank Carlton
- Susan Cline, PhD
- Susan Codone, PhD
- Alice House, MD
- Jeff Ignatoff, MD
- Christina Kelly, MD
- Carolyn Klatt, MLIS
- Edward Klatt, MD
- Zach McGalliard
- Kunal Patel
- E.S. Prakash, MBBS
- Kristjan Thompson, PhD
- Larry Nichols, MD
- Kelly Tipton
- James Thomas
- Jacob Warren, PhD
- Roberta Weintraut, MD
- Steve Williams, MD

Others: James Knapp, PhD, Kelli Lemieux, Bryant Smalley, PhD, Michael Trainer

Call to Order: 4:04PM

Approval of Minutes of April 5, 2018 – Correct Dr. Prakash’s comment on curriculum week schedule - Approved

New Business:

- Motions regarding curriculum to be heard
  ○ Motion 1: Curriculum Materials and Resources
    - The materials will be guidelines for the students, not a hard stop
    - Peer reviews are exempt from requirement – clinical cases from case based discussions
    - There was discussion on the length of resources. Students stated their concern about the size of resources – monograph plus long power point is too much and the students would rather have one as primary and the other as secondary and
the students should know which is primary. It was also stated that tutors shouldn’t split up 1 long power point into 3 short power point

- Dr. Prakash – tutors were advised not to distinguish which is primary and which is secondary. Common student comment – questions coming from secondary references more often than primary.
- Lectures that are uploaded into canvas – do those turn into primary? Yes.
- Attempt at making a distinction
- Kristjan – like the maximum length – but would it be effective if a 120 slide ppt turns into 3 separate 40 slide ppts – still same problem (discussion)
- Some cases being exempted – some cases in Block 4 Mod 1 & 2
- Specific clarification on peer review – most things have been reviewed with block, committee, etc.
- Ignatoff – cline made a good point for uniformity of block cases
- Need format for cases – need same structure for blocks

o Motion 2: Block Syllabi Content and Format
- increase clarity
- returning to a standard format
- course syllabus
- Dr. Knapp – suggestion – standardization responsibility of the block committee
- Deferred to the supervision of the block chairs / block committee
- Last sentence – block chairs/committee – strike last sentence

o Motion 3: Proposed Academic Weeks, Year 1 and 2
- Test Friday = Summative test IF not on test Friday there will be small group session – Formative quiz during small group
- Back to back weeks of small group on longer modules? (discussion)
- Students have reported that there is not enough discussion time – beef up
- Kunal – small group – having that next step would need an expert facilitator –
- Student sessions – more large-group sessions would be helpful –
- Feels like the students are teaching themselves in small group – like large group bc they have an expert in front of them
- Tutor guides – for students? (Suggestion)
- Self-directed – but being directed and putting more requirements on small group – defeating the purpose
- Facilitator guides are not consistent
- Proposal – add the small groups – will work on fixing small groups
- Resource sessions – can add during the block. – can record
- Anatomy needs to be Mon and Wed afternoon – Yr 1
- Anatomy lab Maybe Tues afternoon 3-4 times in Yr 2 or on the non-MRPH weeks
- Ambassador program – Med prac – ambassadors will have to be scheduled earlier in the morning

o Motion 4: PBL Leadership Structure Revisions
- Campus Coordinators –Williams and Knapp
- PBL Committee – 1 PBL committee for the whole curriculum – not for each PBL
What’s the difference between the PBL reps and the CIC reps – PBL reps go to block committee
Have a PBL committee so maybe the students do not go to the block committee meeting bc of sensitive exam info
Let student council structure

Motion 5: Block Committee Structure
Committee members – guidance on who jr faculty/ part-time faculty - allowed on committee/ chair
Re-write Motion 5 with better wording and make better workload and responsibilities
PGD not included
Carlton – terminating Block chair repeat? Some may want it, and others may want to stay – this is rigid
Give option of an out – or exit plan. Decide after 2 years.

Motion 6: Block/Module Schedule Adjustments
Block 1 – no change
Block 2 – Add 1 week
Block 3 – add 2 weeks taken from old PGD
Block 4 – as is
Naming and distribution for catalog identifiers only? Only for big picture course names – not content only

Motion 7: Large Group Adjustments
Stating moving from TBL to calling them Large group sessions – giving facilitators freedom to do what they want with group
Add that block committees can add in more sessions – informational, large group,

Motion 8: Testing Adjustments
Formative quizzes given during Small group
NBME questions are easier than our written ones
Mixing two formats??
Propose ½ and ½

Motion 9: Angoff Method Discontinuation
In effect for class of 2021? – shouldn’t change for class of 2021, but for the next year – 2022

Motion 10: Medical Practice, proposed by E.S. Prakash
Pull out med prac into two stand-alone courses. – read and come back

- PGD Curricular Revision
  - Jacob Warren –
  - Big picture – PGD hasn’t went as well as it should, resource, timing, accreditation issues, etc
- Jacob went over motions from document sent out.
- No more separate PGD projects
- 100 questions per module may be too many for the number of contact hours – may take number off motion for now.
- Population health visit – 1c – how would this relate to the Med Practice changes?
  - Not a clinical experience – how to help population
- Provide students with more direct training
- New structure going to have a pop health visit in the 4th year? Yes – trying to make a more meaningful pop health experience.
  - Motions regarding PGD to be heard

Old Business:

Campus Business:
- Columbus – Dr. House
  - Macon – Dr. Grimsley
  - Savannah – Dr. Knapp

Committee Reports
- Year 3 – Dr. Baxter
  - Year 4 – Dr. Williams
  - CQI&A – Dr. Angle

Adjourn:

Adjourn: 6:20PM