Curriculum and Instruction Committee
Meeting Minutes
Thursday, June 16, 2016

Attendees
Carolyn Platt, MLIS
Steve Williams, MD
Roberta Weintraut, MD
Susan Cline, PhD
Edward Klatt, MD
Butch Wolff, MD
Michael Smith, PhD
Zachary McGalliard, MSI
Blanca Lopez, MD
Alice House, MD
Tina Thompson, PhD, Chair
David Baxter, MD
John Buckholtz, MD
Jeff Ignatoff, MD
Bob Visalli, PhD
Kristjan Thompson, PhD
David Parrish, MD
Dominique Broccoli, PhD
Jacob Beltz, MSIII

Absent
Mahesh Patel, MD
Grady Carter, MD
Kirby Chisholm, MSIII
Roy Russ, PhD
Marshall Angle, PhD
Joshua Masdon, MSII
Ed Grimsley, MD

Guest
Wayne Glasgow, PhD
Richard Elliott, MD
Larry Nichols, MD
Bobby Donner, MD

Call to Order
Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30pm.

Approval of the Minutes
There were no corrections to the Minutes of the May 19, 2016 meeting; the minutes were approved as
offered.

New Business
I. Dr. Tina Thompson presented an overview of the Curriculum Review and Revision Process and the
question being determined at today’s meeting. A copy of Dr. Thompson’s presentation is attached to
these minutes. She noted that administrative concerns would not be addressed at this time, as staffing
is the Dean’s responsibility and the Dean was present during the faculty needs assessment discussion at a previous CIC meeting.

Discussion followed and several concerns were brought up, which included: resources needed to implement changes, faculty requirements for the new curriculum, the large number and complexity of the cases proposed for the foundations block with a short time for students to discuss them, and the integration of the disciplines in the curriculum.

Committee Chair, Dr. Tina Thompson made her recommendation to the Committee (see the last slide in Dr. Thompson’s presentation). Her recommendation included

- we reduce the number of cases and simplify the first few cases as indicated in some of the emails and the discussion here,
- we provide weekly goals in the syllabus to better focus student progression through the material
- the Foundations Committee review all received comments and to incorporate those they feel are warranted
- Recommendation to launch.

Dr. Thompson called for a vote by the Committee on the following question:
Has the Foundation Block Committee provided enough evidence that the curriculum for the Foundation Block will be ready to launch by August of 2016? A vote of “Yes” means we launch the new curriculum.

A request was made for vote by paper ballot.

The votes were tallied. Yes votes 9; No votes 6. No Abstentions. The curriculum will be launched in August 2016.

Dr. Thompson thanked the Committee and charged the Foundations Committee to abide by recommendations to improve the syllabus as indicated and to review all the documents sent to you in writing, as well as those concerns expressed verbally.

As a Point of Order, Dr. Smith asked how many voting members there are. Dr. Thompson stated that there are fifteen voting members present. It was noted that every voting member present voted.

It was noted that the vote falls clearly along campus lines, which needs to be addressed.

Dr. Thompson assured the Committee she would take this information to Deans Sumner and Bina.

II. Dr. Williams made the following proposal: Due to difficulties finding placements for COP students, the program should be terminated. The motion was seconded by Dr. Lopez.
Discussion followed included credit hour consideration to maintain accreditation, assessment, and the workload on the preceptors.

A vote was taken on the proposal. The vote was 10 For, Opposed 2, and 2 Abstentions. The motion carried.

**Old Business**

1. Dr. Mike Smith provided a summary of the Assessment Sub-Committee. (A copy of Dr. Smith’s presentation is attached.)

There being no other business to report, the Committee was thanked for their efforts and collegial discussion, and Dr. Thompson adjourned the meeting.

Prepared by Cara Robinson