Call to Order
Dr. Steve Williams, Vice Chair of the CIC Committee, called the meeting to order at 4:30pm.

Dr. Williams asked for approval of the minutes from the last meeting 8/19.
No changes we noted.
Meeting minutes were approved for 7/21.

New Business

1. Dr. House spoke about class size expansion on the Columbus campus.
Columbus came before the CIC a year and a half ago about increasing class sizes from 15 to 18. They felt that they had the space and the faculty to handle an increase of class size of not just 3rd year but 4th year students as well. This year’s class was at 14, due to not having enough student that met requirements. The class of 2019 would hopefully be 18 students and the class of 2020 would be 25 students. The reason for the increase was they will have 15 students from Macon and 10 from Savannah. Dr House then asked for consideration to serve a maximum of
25 students which would not take effect until the class of 2020 reaches its third year. They have increased the physical space in Columbus and the use of accordion walls allows them to have space for up to 29 students to be seated at tables. They felt comfortable that they could handle the increased class size and started doing odd/even rotations which was working well. They projected what it would look like with 25 students and the most students they would be serving at any one time would be 9 or 10. The increase to a class size of 25 may necessitate a different kind of thinking of how they present curriculum. Columbus utilizes more private practice doctors and less in-patient experiences than the other 2 campuses. The thought of having more students in the hospital at any one time makes the staff and physicians nervous. In addition, they have a number of medical students from other medical schools that present an issue. The ability to handle the number of learners may be possible clinically but a more thorough analysis of the number of MD students from other Institutions will need to be investigated in light of LCME requirements.

The motion was made by Dr. House and seconded by Dr. Baxter.

The floor was open for discussion: Some of the question that were raised are as follows:

1. Why was 25 students accepted at the Columbus campus when there was only 18 spots available? Was it an admissions snafu or was it on purpose?

   It was all part of the plan for growth of the campus.

2. Is the faculty number sufficient?

   Dr. House explained that they feel that they would have enough faculty to accommodate the 25 students. The amount of one on one time with decrease but still would be more than all the other two campuses.

3. Are you recruiting doctors to accommodate the larger class sizes?

   There is more recruiting of faculty to accommodate the class of 18/19. Chris Scoggins is working on creating a preceptor network that can be utilized for out-patient experiences. They will be hiring a new clerkship coordinator so that Chris can develop the preceptor network.

4. When you have the class of 25 students what would be the most that one rotation could handle?

   Most we can handle in any one rotation is 3 to 4. For a total of 12 between the rotations we should not have anywhere near that. With 30 students the most we could handle in family medicine, peds and surgery per rotation would it be 5 student. The maximum for OB/GYN would be 4 students and a maximum of 7 for internal medicine.
Dr. House added they are planning as having 30 students, but only would like a maximum at 25 students.

Vote was taken: 10 for; 0 against and 0 abstentions

2. **Dr. Baxter presented Step 2 CK yearend summary.**

The results were for the 2015-2016 class. 100 students tested and 97% pass just right on par. for the national average. Mercer’s mean score was 238 and the national average was 242.

**Campus Specific Curricular Issues**

1. **Savannah** – no updates
2. **Columbus** - no updates
3. **Macon** - Steve Williams said that he talked to Dr. Sumner yesterday and one of the things she wants to put into action is a board review course for sophomores. She understands that a course like that for this year’s class would be would be very small. But we would like a more formalized course for the students of the class of 2020. He has talked with Roy Russ and Rob McKallup and they’re going to get in touch with Bob Visali so they can begin working on this particular aspect of the curriculum.

The question was asked if this was a done deal if it was up for discussion. Dr. Williams said that there will be a steering committee to see if the course could prove beneficial.

**Subcommittee Reports**

1. **BMP** - No report
2. **CS** - No report
3. **CM** - The two matters that they have been paying attention to lately has been the preceptor network and the CM 2 curriculum. Things are coming along well. Planned on giving committee a draft of the syllabus. On the perception front we have lost Darlene in July and they are looking at three people as replacements
4. **Year 3** - Dr. Baxter spoke about the CDSC meeting. Dr. Dent presented faculty assessment for 3rd and 4th year students. There were some issues about and about the OB/GYN and Psych shelf exams. Dr. Reddick is realigning in the way first year the medical students are taught to present and to remove the ethnicity from the opening line of presentation. Also to allow the person involved to choose their race. Dr. Baxter thought it was wise to notify the clinical faculty that this was coming. There’s a statement it's being sent out to all the clinical faculty.
5. **Year 4** - Nothing additional to report.