Dr. Williams called the meeting to order at 4:00PM.

Dr. Williams introduced Dr. Codone, the new Senior Associate Dean of Academic Affairs.

The selection of a Committee to begin evaluation of aspects of the curriculum was discussed. This Committee will review the TBLs, Small group sessions, and all other working parts of the curriculum in order to assess the need to enhance the learning experience. The plan is to start evaluating the pre-clinical areas of the curriculum, now that we have had 2 years of the “new” curriculum. The committee will be able to look back and evaluate what could be improved. The committee will consist of block chairs and other members of the medical school who would have an understanding of the different aspects of the block. The CIC will have to decide if this is an ongoing committee or not. Some examples of what the committee would assess are: correcting the registrar’s system, what courses do we actually offer? Are we meeting the goals and objectives of creating the new curriculum? Are the students prepared to advance into the next year of Medical school? The CIC will need to have a written description of the committee’s responsibilities before the committee is assembled.
The shelf exams scheduled for March 16 have been rescheduled to occur on March 15th due to Match Day and the need for the Auditorium. The Clerkship directors were asked if this would be accepted by the rotations and the students and it was confirmed that it would be. The coordinators will let all of the clerkship directors know it has been officially changed after speaking with all campuses.

The summative exam scheduled for January 19th has been rescheduled for Monday January 22nd at 8:00AM due to weather conditions at all campuses except for Savannah. The students will be able to review their exams after large group on Tuesday. Macon will have group on Friday morning to make up for Wednesday group they missed.

Old Business:

The use and timing of NBME questions was discussed. A true pilot of the NBME exam will be run in order to get a feel for how the questions will impact the students and the curriculum, and will give the students access to Step questions. The test questions will be given as a formative exam after the summative exam on Fridays at the end of module. The questions are pre-written by the NBME on the appropriate topic. The questions will be reviewed by the various discipline representatives and there will be no more than 100 questions. The question was asked if the students know that the exam is formative, will they not take it seriously? Mercer will be piloting the whole process, from choosing the questions to administering the exam and will have the option to change as we go if the process is not smooth. The Motion: Do we proceed with using the NBME questions as a formative exam, given on the same day as the summative – using the pre-formatted exams through the cast system? Motion was seconded. The motion was edited to state “if the block chairs think it is unusable when reviewed, the exam can be dropped”. Vote: 15 for & 1 against – The motion was approved.

Campus Reports:

Columbus - Dr. House – Dr. Eikelberry has taken Dr. Wolf’s place as the Assistant Dean for Clinical Education

Macon - Dr. Grimsley – Purchased a new building – Cherry St. IM admin office and Marriage and Family Therapy

Savannah - Dr. Knapp - None

Committee Reports:

CBL- Dr. Klatt – Checked in with Dr. Thomas & Dr. Ignatoff – Block 4 is going well – Block 2 is planned well – looking forward to starting

CQA&I – Dr. Angle –Assembling review templates for Block 1 & 3 for self-study – going out in the next few weeks
Year III-Baxter – Meeting last week – feedback, numbers and kinds, direct observation for students

Year IV-Williams – The final touches are being put on the catalog – Yr 4 meeting scheduled for 29th – we will go over VSLO with students

Adjourn – 5:45