Curriculum and Instruction Committee
Meeting Minutes
Thursday, February 20, 2014

Attendees:

Carolyn Klatt, MLIS
Edward Klatt, MD
Michael Smith, PhD
Jacob Beltz, MSI
Susan Cline, PhD
David Baxter, MD
Blanca Lopez, MD
Robert Donner, MD
Jeff Ignatoff, MD

Tina Thompson, PhD, Chair
Grady Carter, MD
McKinley Thomas, EdD
Chelsea Bayer, MSII
Steve Williams, MD
David Mathis, MD
Butch Wolff, MD
Guest: Dean Malan, Alice House, Dr.
Ackerman, Dr. Weerasuriya, Dr.
Horner and Dr. Placzek

Absent:

Phillip Lunsford, MSIV
Dominique Broccoli, PhD
W. Patrick Roche, MD
Roy Russ, PhD
Wayne Glasgow, PhD

Dina Linfoot, MD
Roberta Weintraut, MD
Alec Ridley, MSIII
John Buckholtz, MD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30PM.

Approval of Minutes

The minutes from the January 16, 2014 meeting were presented for approval of the committee.

The minutes were approved by acclamation.
New Business

1. The first order of new business was for Dr. Williams to present and review the International Elective Travel and Approval Policy. He presented a power-point to the committee regarding the new rules for 4th year students who want to take an international elective. The floor was opened for discussion. A motion was made to approve the policy as written. It was approved unanimously.

2. The second order of new business was for Dr. Ackerman to discuss the Geriatrics/Palliative Care Elective in Macon. If Dr. Ackerman can get a new coordinator then he will be okay with continuing the selective for next year but he cannot continue the elective without some help. He is also looking for a PA. Hopefully he will be able to hire one in July. He will least continue the selective through the end of this academic year. There is no action required by the CIC at this time. Dr. Carter also mentioned that he, along with Dr. Williams and Dr. Roche, went to the VA in Dublin and met with Heather Herrington who runs the service. Mercer is looking into using this site for a geriatric/palliative selective that would be the same as what is in our catalog now. Everyone at the facility is very eager to take at least 2 students at a time and maybe even possibly 4.

3. The third order of new business was for Dr. House to present the proposed number of transfer students they would like to accept for the 2014-2015 academic year. She informed the committee that April 1st is the deadline for applications. 22 people have applied so far, and from those 22 only 6 of the applications are complete and the rest of the students will most likely not complete the rest of their applications. Mercer will interview the 6 students who have completed applications. 1 of the 6 meets the Step 1 cutoff of 220. Out of the 6, we may have 3 transfer students that will be accepted. Currently there are approximately 10 Macon students who are scheduled to go to the Columbus campus next year. Columbus is able to accommodate 14 students. If we do not get 14 students to move from Macon, the difference will be made up with transfer students. A motion was made by Dr. Williams to approve a total of 14 students in Columbus and this was seconded by Dr. Ignatoff. A vote was taken and approved unanimously.

Old Business

1. The one item of old business was for Dr. Weerusuryia to discuss the neurology phase approved revisions. There was concern expressed that the discipline provided no feedback when given an opportunity to do so in October. After much discussion, a motion was made to allow the neuroscience discipline the opportunity to submit a limited number of focused changes to the study guide by February 25th. Those revisions would be submitted to Drs. Klatt and Hope for consideration. Dr. Malan agreed to review the materials as well. A final study guide prepared by Drs. Klatt and Hope and will sent to the CIC members for approval by e-mail
Campus Specific Curricular Issues

1. Savannah- Dr. Thompson did not any issues
2. Macon-Dr. Carter did not have any issues
3. Columbus-They continue to get faculty appointments approved

Subcommittee Reports

1. BMP—N/A
2. CS—N/A
3. CM—N/A
4. Year 3—N/A
5. Year 4—The committee just met on 2/18 and the new travel policy for international electives was discussed.

Adjournment

There being no further business to discuss, the meeting was adjourned at 6:00PM

Minutes recorded by:
Leigh Anne Kirkland