Curriculum and Instruction Committee  
Meeting Minutes  
Thursday, September 18, 2014

Attendees:

Carolyn Klatt, MLIS  
Edward Klatt, MD  
Michael Smith, PhD  
Bob Visalli, Ph.D.  
Susan Cline, PhD  
David Baxter, MD  
Blanca Lopez, MD  
Jeff Ignatoff, MD

Tina Thompson, PhD, Chair  
Kristjan Thompson, Ph. D  
Jacob Beltz, MSII  
Ed Grimsley, MD  
Dominique Broccoli, PhD  
John Buckholtz, MD  
Robert Donner, MD  
Steve Williams, MD

Absent:

Roberta Weintraut, MD  
Dina Linfoot, MD  
Butch Wolff, MD  
Roy Russ, PhD  
Alice House, MD

Chelsea Bayer, MSIII  
Grady Carter, MD  
Fiona Bell, MSI  
Davis Parish, MD  
Alec Ridley, MSIV

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30PM.

Approval of Minutes

The minutes from the September 4, 2014 meeting were presented for approval of the committee. Dr. Cline found errors that will be corrected.  
*The minutes were approved by acclamation.*
New Business

1. The first item of new business was for Dr. Baxter to present his proposal for a change to Mercer on Mission. He showed a power-point to the committee that explained what Mercer on Mission is and what the eligibility requirements are currently. The issue right now with MOM is the high failure rate that happened this past year in Family Medicine. The family medicine clerkship directors have been concerned for a while about students being gone for half of the clerkship and how that affects them overall. Dr. Baxter’s proposal is the following: if a student meets the eligibility requirements indicated above and is selected, they may participate on MOM. Students must be on the Internal Medicine rotation to be eligible. (this is a change because up to this point, the students could be on Family Medicine or Internal Medicine), They may receive credit for the 4 weeks of the ambulatory portion of the rotation. The number of students allowed to participate will be limited to 4 students in Macon, 4 in Savannah and 2 in Columbus. The floor was opened for discussion. One concern was that if a student falls out of good academic standing and gets pulled from the trip, they would lose the money that must be paid up front. Dr. Thompson assured the members that the students would be made aware of this before they applied and there may also be a way to have a back-up list of students who could take the place of anyone who got pulled. This proposal was coming as a motion from the CDSC. Dr. Broccoli seconded the motion and the vote was called. This proposal was approved unanimously.

2. The second order of new business was for Dr. Thompson to present the CIC developed charge to the IPE task force. She presented a power-point and read the purpose of the task force as well as the charge for the task force. The main purpose of the task force is to come up with formal learning objectives and assessments. She also informed the members that Carolyn Klatt is going to be the chair. Dr. Thompson asked that if anyone was interested in becoming a member of this committee, that they email her or Carolyn Klatt.

Old Business

1. The only order of old business was to continue competency review. Dr. Thompson presented a power-point with competencies I.7 and V.8. She asked everyone to review them and let her know if there were any concerns.

Campus Specific Curricular Issues

1. Savannah- none
2. Macon- none
3. Columbus- none
Subcommittee Reports

1. BMP— none

2. CS— none

3. CM— David Parish was not in attendance

4. Year 3— The committee met and most of the discussion at the meeting was centered around Mercer on Mission. Dr. Baxter will have formal minutes to present at the next CIC meeting.

5. Year 4— The committee met on Tuesday and everyone is on track. There are a few new electives that are being worked on to add to the 4th year catalog. In the meeting, it was determined that the reading electives across all 3 campuses were not being handled in the same way as far as the paper that is required for the elective. In order to make this even across the board, Dr. Williams made a motion that students have 4 weeks after the completion of the reading elective to turn in their paper, if a paper is a requirement. Dr. Baxter seconded this motion and the floor was opened for discussion. It was noted that there is one preceptor who does follow this 4 week rule, but some of the other preceptors of reading electives do not follow this rule. Dr. Williams also informed the CIC that if the student does not turn in the paper at the end of the 4 weeks, they will fail the elective. A vote was taken and the motion was 12 approve and 1 oppose.

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:35PM

Minutes recorded by:
Leigh Anne Kirkland