Curriculum and Instruction Committee  
Meeting Minutes  
Thursday, September 2, 2010  

Attendees:  
David Burtner, MD  
Grady Carter, MD  
Marie Dent, Ph.D.  
Robert Donner, MD  
Ashley Horner  
Klugh Kennedy, Pharm.D.  
Carolyn Klatt  
Edward Klatt, MD  
Blanca Lopez, MD  
Erin Meehan  
Patrick Roche, Ph.D.  
Abhi Saxena  
McKinley Thomas  
Tina Thompson, Ph.D., Chair  

Absent:  
Wade Fletcher, MD  
Alison Scheetz, MD  
Erika Noble  
Umangi Patel  
Jerry Tift  

Dr. Tina Thompson, Chair of the CIC Committee, opened the meeting at 4:35 PM. Those present introduced themselves for the benefit of the newest member, Erin Meehan.  

Approval of Minutes  

The minutes of the August 5, 2010 meeting were presented for the approval of the committee. Dr. Roche indicated that he attended the 8/5/10 meeting and would like to have his name added to the minutes as being in attendance.  

A motion to approve the minutes with the addition of Dr. Roche having attended the meeting was made, seconded and approved.  

Old Business  

Review Schedule  

Dr. Thompson presented the current review schedule (attached) indicating changes were marked in pink. The Internal Medicine review will be presented at the next CIC meeting on September 16, 2010. The CIC still has not received the Histology report from that discipline, but the report is very close to completion. The Physiology report is also delayed, but the discipline was given until September 20, 2010 to turn their report in.  

Review forms were sent to the Family Medicine discipline on September 1, 2011 for their completion.
New Business

Remediation Task Force Report

Dr. Thompson presented a detailed report of the findings of the Remediation Task Force (attached).

These are the recommendations of the Remediation Task Force to the CIC:

- Formalized the remediation process to require self-assessment, identification of areas of weakness, creation of a study plan, guidance with identifying the most suitable resources to remediate these weaknesses and required session(s) with faculty to discuss remediation topics. This is key is to increase likelihood of successful remediation for all of our students.
- Shelf exam passing score will be 10th percentile for all discipline
- Student may opt to take a shelf exam IF they fail an in-house MDE-like exam.

Dr. Burtner noted that the use of 10th percentile originated from studies of what other institutions use.

Dr. Klatt indicated a few areas of concern:

1. The idea of study plan being created is obviously an ideal remediation. This is to occur ASAP at the end of the academic year. He questioned if it is also possible that if a student is mathematically eliminated at some point during the year, could the initiation of a study plan be made as it could be beneficial to the student rather than waiting till the end of the year.
2. He questioned if the choice of in-house or NBME test is it the decision of the discipline? Yes it is still the decision of the discipline.
3. Comment: A lot of this hinges on the fact there is an issue of validity of original MDE test. He has seen quite a few of remediations, yet the students are having no difficulty in passing Step I. Dr. Klatt questioned how much of an impact has that been to the third year schedule. Over the past few years, remediations have been increasingly disruptive to clerkships, especially front loading schedules with those left over from the previous year as space still needs to be left open for those who will not pass Step I.

Abhi Saxena stated that as a student and a CIC member, he wanted to thank the task force for considering the concerns of students. He felt this proposal was fair across the board.

Dr. Thompson recommended sending this report to the discipline faculty for comments. The faculty will be asked to return comments to the CIC within one month. The Task Force will review comments and bring a final version back to the CIC for approval. Dr. Carter recommended that this report be sent to the discipline faculty from the CIC as a whole.
A motion made, seconded and approved (10 in favor, 0 opposed) to forward the report to the discipline faculty for their comments.

Professionalism Competencies

Dr. Thompson noted that approximately 5 years ago, the CIC identified competencies for the curriculum and also identified 17 professional competencies. Recently while she was reviewing the Mercer University School of Medicine Professionalism program curriculum, she noted that in their manual it refers to the competencies in all their programs and referred to those 17 professional competencies appropriately, but the competencies listed in the manual are an older version. Dr. Thompson wanted to make sure that the CIC, in approving the professional curriculum, did not mean to approve the old professionalism competencies that are included by mistake in that professionalism manual. That was the case. Dr. Thompson will address these inconsistencies with Dr. House and ask that the Professionalism Committee reaffirm or edit the current competencies.

SGE – Justin Brown

An SGE for Justin Brown was presented to the committee. The CIC confirmed that the 4th year Subcommittee approved this SGE and agreed with the approval. The CIC affirmed the approval of the subcommittee.

3rd Year Medical School Curriculum Feasibility Task Force

The 3rd Year Medical School Curriculum Feasibility Task Force was given the task by Dr. Bina of researching the feasibility of a 3 year medical school curriculum instead of a 4 year curriculum. The offering a 3 year medical school curriculum would be for a subset of students (~10). A number of schools have done this in the past. The members on this Task Force are Tina Thompson, Task Force Chair, CIC members participating are Edward Klatt, David Burtner, McKinley Thomas and Robert Donner. Non CIC members are Dr. Girton, Dr. Pallay and Dr. Murray. Dr. Thompson requested that an additional faculty member from internal medicine participate in this Task Force and asked if any other CIC members would like to participate in the Feasibility Task Force. No additional members were added to this Task Force.

Adjournment

There being no further business to discuss, a motion was made and seconded to adjourn the meeting at 5:15 PM.

Minutes recorded by:
Debbie Brickner