Curriculum and Instruction Committee  
Meeting Minutes  
Thursday, July 21, 2011

Attendees:

<table>
<thead>
<tr>
<th>Marie Dent, PhD</th>
<th>Ashley Horner, PhD</th>
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<td>Robert Donner, MD</td>
<td>Jeff Ignatoff, MD</td>
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<td>Grady Carter, MD</td>
<td>Michael Smith, PhD</td>
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<td>Carolyn Klatt, MLIS</td>
<td>Tina Thompson, PhD, Chair</td>
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<td>Edward Klatt, MD</td>
<td>Jerry Tift, PhD</td>
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<td>Blanca Lopez, MD</td>
<td>Umangi Patel, MSIII</td>
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<td>Anna Walter (Guest)</td>
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Absent:

| David Burtner, MD | Wade Fletcher, MD |
| Wayne Glasgow, PhD | McKinley Thomas, EdD |
| Allison Scheetz, MD | Klugh Kennedy, PharmD |
| Erin Meehan, MSII | Joseph Harmon, MSI |

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:35 PM.

Approval of Minutes

The minutes of the July 7, 2011 meeting were presented for the approval of the committee. It was noted that Dr. Cline’s name was spelled wrong. The correction will be made.

*The minutes were approved by acclamation.*

New Business

The main item is the review of the Histology Improvement Plan presented by the discipline. Dr. Thompson had already given everyone a copy of the plan prior to the meeting. We began going over the plan point by point:

#1 There were no comments made on this point

#2 Dr. Ed Klatt commented that the goal is not to create a laundry list of objectives, but to give the student focused guidance as to what they need to read. Dr. Mike Smith commented that the line “they will closely reflect the structure of the textbook” bothers him a bit. Drs. Thompson and Ignatoff both felt that the study guide would address his concerns.
As soon as this was requested the CIC took care of this but we never got a copy of the book. Dr. Ajay Srivastava in Macon has a copy and Jeff Ignatoff has borrowed one from the library.

Dr. Dent expressed concern on this point saying that there needs to be more discussion and resolution so that the histologists cannot just discount the recommendations of the clinicians. Also there was some concern as to what the clinicians were allowed to “edit”. Dr. Carter expressed that the ultimate responsibility should lie with the histologists but they should give weight to clinician’s thoughts and comments. It would be nice if everyone could meet in person at least once instead of only having contact by email. Due to time constraints we will not ask that of this Phase, but Dr. Thompson will ask to be cc’ed on the emails and we can use that as a tool to see how successful that process was. We will request that the Cardiology Phase (and as many as possible after that) meet at least once before the study guide is finalized. Jeff Ignatoff requested that someone else be the clinician for that Phase. He felt that he would be better suited for an area that he was more familiar with.

Dr. Thompson said that she felt that it was completely appropriate that the questions are linked to the objectives and that the students should be able to identify any histologic image similar to those found in the textbook.

In Phase A they list 9 secondary references and the concern is that this is sending a message to the students that they need to look at all 9 to be successful. We had already told them that we wanted them to limit the number to 2 resources and an atlas. As long as it is clear to the students and adhered to by the discipline that materials from secondary references will not be tested, then this is fine. But the concern is students will feel compelled to look at all images because that is where the images on the MDE will come from. The concern is do we want to overwhelm the students in Phase A with all of the other references in the study guide. Other phases have secondary references, but not this many. Umangi Patel expressed that maybe there should be more selective resources in the study guide and also have page numbers listed of where to go to read about a specific item. Dr. Thompson thought this could be an advantage. Ed Klatt noted that the underlying issue is the overall performance of the classes and over the past two years this has been a failing grade with more than half of the students taking remediation. There is a negative correlation between the resource sessions and the MDE scores. We need to be able to help the students focus on what to study. Dr. Thompson asked if we could recommend as a reasonable compromise to put one or two atlases as a secondary reference in the study guide with selective pages and then the put the other materials on blackboard without the page numbers listed. Students do need somewhere else to go to see images besides the primary reference. The majority of the CIC members were in agreement that this is a reasonable compromise and we will request the modification.

No comments

This item states that the discipline will adhere to the mandate that the CIC currently has to not release any previous resource sessions. This is consistent with the current policy for all disciplines. Old resource sessions are only released under very special conditions but these will not apply to histology. There was some concern raised over documentation that the discipline did not exceed its 30 hours. Dr. Thompson noted that every large group resource session must be scheduled centrally and each is recorded. That should provide enough documentation that the discipline is abiding by the CIC mandate. The BMP program director will be charged with monitoring this issue.
#10  no comments

#11  Dr. Thompson agreed that the faculty on the Macon campus could not commit to commuting to Savannah (and vice versa) to conduct small group resourcing on 2 campuses. Dr. Thompson did note that she offered to the histologists the possibility of purchasing a microscope tied to a projector which could be used to hold small group sessions remotely. She asked them to come up with a cost estimate if they were interested in pursuing that option but she has not heard anything further. If the histologists do not feel that they can commit the time for these small group sessions then we have to respect that.

#12  No comments

Dr. Thompson stated that overall the histologists took our recommendations to heart and did the best they could to address our concerns. When she met with the faculty they seemed more than happy to work on things. They knew there were problems and that things needed to change. We need to take shared responsibility because up to this point neither the histology discipline nor the CIC has taken responsibility for addressing the high failure rate in the discipline. We are merely saying that there is a problem and we are willing to work with them to help make changes. We will not just sit by and have nothing get fixed. Dr. Thompson will draft a response to Dr. Kascoh and send it to the CIC first for comments. The main thing is that Dr. Thompson does not want the students to get caught in the middle, especially the 2nd year students who are used to things being one way and now they are changing. She doesn’t want them to think that the CIC is just coming in and mandating changes for no reason, they need to know that there is a very important reason this is being done. It was recommended that a statement be made from the BMP program to the Class of 2014 explaining the change.

The Phase A study guide was reviewed. Editorial comments were removed. The learning objectives are nicely tied to the primary textbook. Dr. Ignatoff reviewed the linkage and was favorably impressed with the result. There are 52 objectives and several of them are multiple objectives. They are in line with what would be expected at this stage. Dr. Smith would like to see an evolution of the learning objectives over the course of the BMP. More emphasis should be placed on higher order cognitive domains. Dr. Ignatoff strongly advised that we get the proposed questions as soon as possible for the MDE so we can review them. Dr. Thompson stated that in the original proposal to the discipline, we had not asked for this to be done but we did ask that the clinical faculty be allowed to look at them for relevance. Dr. Thompson does not want the CIC to ask for the questions to be turned in earlier than normal because this would be an added burden to the discipline. We will let the histologists know that the CIC is willing to offer their services to any faculty member that needs help with developing questions for the MDE as we do for all disciplines.

SGE’s

1. Jewels Chhay---unanimous approval
2. Aaron Adams---unanimous approval
3. Eason---------unanimous approval. This is an SGE that has been approved several times before. It is at the Children’s Health Center in Sandersville and we need to see about getting this done as a regular elective.
Adjournment

There being no further business to discuss, the meeting was adjourned at 5:57PM

Minutes recorded by:
Leigh Anne Kirkland