Curriculum and Instruction Committee
Meeting Minutes
Thursday, July 7, 2011

Attendees:

Marie Dent, PhD
Robert Donner, MD
Grady Carter, MD
Carolyn Klatt, MLIS
Edward Klatt, MD

Ashley Horner, PhD
Jeff Ignatoff, MD
Klugh Kenndy, PharmD
Tina Thompson, PhD, Chair

Absent:

David Burtner, MD
Wade Fletcher, MD
Wayne Glasgow, PhD
Blanca Lopez, MD
Patrick Roche, MD
Allison Scheetz, MD

Michael Smith, PhD
Umangi Patel, MSIII
Erin Meehan, MSII
Joseph Harmon, MSI
Abhi Saxena, MSIV
McKinley Thomas, EdD
Jerry Tift, PhD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:34 PM.

Approval of Minutes

The minutes of the June 2, 2011 meeting were presented for the approval of the committee.

The minutes were approved by acclamation.

New Business

Dr. Thompson announced that Dr. Fletcher was not able to make the meeting so we would not be going over the CS-COP review.

Dr. Kennedy gave the Biochemistry review. A copy of the report was provided to the CIC members by email. He pointed out that the faculty were very serious about student and objective feedback. Over the last 3 years Biochemistry Discipline Averages have been remarkably stable, averaging in the high 70th percentile. There have only been 2 student failures which were both handled by remediation and then passed with the shelf test. The difficulty of the discipline is right where it needs to be. The student feedback was for the most part very positive. They feel they have a clear understanding of the learning
objectives and that the tutorials and on-line materials were good. The main complaint was about the reading materials and the relevance of the Harper’s text. The faculty listened to their complaints and will now make Marks the primary text. Dr. Kennedy stated that the faculty should be commended on their teaching and that the students agree. The feedback was as positive as you could get. The floor was then open for questions and comments. Dr. Ed Klatt pointed out that the MDME has done 3 studies over the past 10 years on knowledge retention and from that study the finding show that the discipline that drops the most over time is Biochemistry. He suggested that this may be an opportunity to look at the tests and see if there are any changes that could be made in the questions to gain more retention down the road.

Dr. Thompson announced that Susan Klein was the new discipline head of Biochemistry and that she is already working on resolving blood and Sg issues for the discipline. Dr. Thompson will share the review with her and discuss the discipline.

**Old Business**

Dr. Thompson asked Dr. Donner if there was any update on the Longitudinal and Capstone Courses. He let the members know that they still need a Chair for the committee. They hope to have a meeting in the next few weeks and try to make some progress.

Dr. Thompson announced that she spoke with Dr. Bina about contacting Dr. Donner to discuss options. She expressed concern that the 2 committees were not progressing as they had hoped and we did not want to lose momentum. There is to be a staggered implementation and the hope is to start the implementation for the 2012-2013 year.

Dr. Thompson announced that we need to assign members to work on the Curricular Review Calendar. She mentioned that Dr. Burke’s report for OB/GYN is due by July 16th and then she will forward that to Dr. Ed Klatt for him to review. Grady Carter will review PEDS and report to the CIC in early 2012. Dr. Thompson said that a review of the OSCE’s needs to be done as we have never had an effective review of this major assessment. Dr. Dent volunteered to review the OSCE’s. Dr. Horner will review Neurology and that will be presented to the CIC at the first November meeting. Dr. Carolyn Klatt will review Immunology. Leigh Anne Kirkland will send an email to Dr. Garner letting him know his report is due and then Dr. Klatt will present to the CIC the third week in September.

Dr. Thompson will assign CIC members who have yet to review a curricular component. Once they have identified a component for review, Leigh Anne Kirkland will send out the calendar to the CIC membership to sign-up for the unassigned spots.

Dr. Thompson announced that Dr. Bina will at an upcoming meeting to charge the committee. There is one new member: Roberta Weintraut rotates on and Patrick Roche rotates off. Staff membership will also be updated.

Dr. Thompson let the members know that she met with the Histology faculty in Macon on June 7 to review the CIC histology improvement plan. She made it clear to them that the critical factor was to address the improvement goals-they were free to suggest alternative methods to achieve these goals. She
also told them to ignore historical limitations, if they needed resources (virtual or actual slide sets, microscope connected to flat screen display, etc.) they should request those resources. If they needed to make resource sessions a more formal portion of the curriculum (required) they should request that change. She asked Balian to provide a written proposal by July 16, 2011.

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:01PM

Minutes recorded by:
Leigh Anne Kirkland