Curriculum and Instruction Committee
Meeting Minutes
Thursday, October 20, 2011

Attendees:

Grady Carter, MD  
Robert Donner, MD  
Carolyn Klatt, MLIS  
Edward Klatt, MD  
Steve Williams, MD  
Wayne Glasgow, PhD  
Roberta Weintraut, MD  
Ashley Horner, PhD  
Marie Dent, PHD  
Michael Smith, PhD  
Tina Thompson, PhD, Chair  
David Burtner, MD  
Alec Ridley, MSI  
David Mathis, MD (Guest)

Absent:

Jeff Ignatoff, MD  
Blanca Lopez, MD  
Wade Fletcher, MD  
McKinley Thomas, EdD  
Jerry Tift, MD  
Klugh Kennedy, PharmD  
Heather Henry, MSII  
Erin Meehan, MSIII  
Umangi Patel, MSIV  
Ed Perkins, PhD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:33 PM.

Approval of Minutes

The minutes of the October 6, 2011 meeting were presented for the approval of the committee.

*The minutes were approved by acclamation.*

1. The first order of business was for Dr. Mathis to update the committee on the Sandersville Rural Family Medicine and Pediatrics Clerkship experiences. Dr. Mathis went to Sandersville and met with the Internal Medicine preceptors and the community to get their opinion on how things were going with this experience. The response has been very positive. Dr. Mathis and the Clerkship Director and Coordinator in Macon met with the FM doctor in Sandersville, Dr. Crystal Owens. Dean Bina then met with the FM staff in Sandersville and reviewed the curriculum and decided that it would be very positive to add the FM clerkship as an opportunity for the students. Dr. Roche decided it would be best for the students to do 6 of the 8 weeks of the clerkship in Sandersville. Dr. Mathis, the Macon Clerkship Director and the Macon Clerkship Coordinator also met with the Pediatricians in Sandersville, led by Dr. Jennifer
Tarbutton and determined that this would be a very positive experience as well. The students will be in Sandersville for 4 out of the 8 weeks of the Pediatric Clerkship. There will be one student at a time in Sandersville (possibly two). The Sandersville community has raised over $50000 and doubled the available housing in anticipation of new students. They are very excited about the students being there. Dr. Thompson recommended that we Sandersville have the Family Medicine and Pediatric Clerkship Directors create a one-page summary of the experience similar to the one Internal Medicine has prepared. This summary provides all the necessary details on oversight of the rotation, contact information and scheduling visits.

2. The second order of business was for Dr. Mathis to update the CIC on the Piedmont Elective-Selective. Dr. Silverman and Dr. Miller with Piedmont have reached out to Mercer regarding clerkship opportunities in Cardiology. They have met with Dean Bina and Dr. Mathis. Once the Cardiology clerkship has been approved and implemented, they are interested in expanding their opportunities. Both doctors are currently working on getting faculty appointments with Mercer. Dr. Mathis also updated the committee on the 3rd and 4th year clinical campus that will open in Columbus in July 2012. Contracts with 2 of the hospitals have been initiated and they are working on finalizing everything. The three hospitals that will be used are Columbus Regional with Dr. Buckholtz as the Clerkship Director, Bradley Center (which will be the site for the Psychiatry Clerkship) and St. Francis with Dr. Wolfe as the Clerkship Director. Dr. Mathis also let the CIC know that he is working on several other locations for taking students. He is looking at Hawkinsville, Thomasville (which is a campus of Florida State), Thomas/Upson and also Tifton. Dr. Bina and Dr. Mathis will be visiting Tifton on October 26th for a site visit.

3. The final order of business was to continue to review the competencies with Interpersonal and Communication Skills next.

IV. INTERPERSONAL AND COMMUNICATION SKILLS

Students must be able to demonstrate interpersonal and communication skills with their patients’, patient families, peers, and other members of the health care team, professional associates. Students are expected to be able to:

1. create and sustain therapeutic and ethical professional (revisit) relationships with patients based on mutual respect and trust.

2. demonstrate (or use) effective listening skills.

3. provide information using demonstrate effective verbal and nonverbal communication skills, oral with patients, families, colleagues and other members of the health care team using employing an a range of appropriate technologies appropriately.

4. work effectively with others as a member or leader and leader of a health care team or other and other professional group.
5. incorporate develop patient care plans that value patient preference and patient autonomy into patient care plans. (move to pt. care?) honor patient autonomy by eliciting patient preference and incorporating it into the care plan

6. teach and present effectively.

7. educate patients in ways they can understand

8. provide effective patient counseling (?)

9. engage patients in shared decision making (?)

10. develop and Maintain clear, accurate and timely medical records (?)

Informational Items (no action required)

1. 2 SGE’s approved by the 4th year committee
   a. Ballard: Chronic Pain Management
   b. King: Rehabilitation Medicine

Adjournment

There being no further business to discuss, the meeting was adjourned at 6:00PM

Minutes recorded by:
Leigh Anne Kirkland