Curriculum and Instruction Committee
Meeting Minutes
Thursday, October 6, 2011

Attendees:

Grady Carter, MD
Robert Donner, MD
Carolyn Klatt, MLIS
Edward Klatt, MD
Steve Williams, MD
Wayne Glasgow, PhD
Heather Henry, MSII

Ashley Horner, PhD
Jeff Ignatoff, MD
Michael Smith, PhD
Tina Thompson, PhD, Chair
Ed Perkins, PhD
Alec Ridley, MSI
Erin Meehan, MSIII

Absent:

Blanca Lopez, MD
David Burtner, MD
Marie Dent, PHD
Wade Fletcher, MD
Umangi Patel, MSIV

McKinley Thomas, EdD
Klugh Kennedy, PharmD
Roberta Weintraut, MD
Jerry Tift, MD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:32 PM.

Approval of Minutes

The minutes of the September 15, 2011 meeting were presented for the approval of the committee.

The minutes were approved by acclamation.

1. The first order of business was the approval of the 4th year Clinical Skills exam dates. Dr. Roche asked the CIC to approve scheduling the exam over a 5 day period between July 9-13. The motion was voted on and approved unanimously.

2. The second order of business was for Dr. Williams to let the CIC know that several SGE’s had been approved by the 4th year committee. These were for Daniel Feckoury, Roy Takei and Jennifer McCullough.
3. The third order of business was the proposal to use Jennifer McCullough’s SGE as the template for the 4th year Psychiatry Sub-I. This SGE has already been approved by the 4th year committee to be a regular 4th year elective starting in 2011-2012. The use of this elective as a template for other Sub-I’s was tabled until the CIC formally approves the inclusion of Sub-I’s into the curriculum.

4. The fourth order of business was for Dr. Grady Carter and Dr. Marie Dent to update the CIC on the Capstone Committee and the Longitudinal Committee. Dr. Carter informed the CIC that the Capstone Committee has met once already and they have set an agenda for the year. They will meet again in the next 3 weeks and they are moving forward. Dr. Dent was not at the meeting however, she informed the CIC that she would have an update on the Longitudinal Committee at the next meeting.

5. The last order of business was to review the Practice Based Learning and Improvement Competencies.

III. PRACTICE-BASED LEARNING AND IMPROVEMENT

Students must be able to investigate and evaluate their patient care practices, appraise and assimilate scientific evidence, and improve their patient care practices. These relate to the areas of lifelong learning, self-directed learning, critical thinking, evidence-based practice, quality improvement and informatics. Students are expected to be able to:

1. analyze clinical experiences and scientific information and use this information to systematically improve care. (omit???)

2. understand and apply the concept that problems are opportunities for change and for the advancement of knowledge. (omit??)

3. locate, appraise, assimilate, and apply evidence from peer-reviewed medical and public health literature for care of patients and populations. Scientific studies related to patients’ health problems.

4. apply demonstrate the knowledge of study designs and statistical methods and the application of this knowledge to the appraisal of clinical studies.

5. use information technology to access and manage medical information, access on-line medical information and support life-long learning. Their own educational endeavors.

6. participate in demonstrate a commitment to the teaching and learning of the education of patients, students and other health care professionals.(revisit)
7. utilize clinical and scientific information in the continuous process of determining priorities and care decisions for patients. (remove?)

8. demonstrate consistently the skills of self-directed learning and progressive professional development.

9. demonstrate knowledge of patient safety and other quality improvement methods that will improve medical care and population health.

10. demonstrate ability to reflect on their performance in patient care as a means of improving future medical practice (revisit)

**Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:40PM

Minutes recorded by:
Leigh Anne Kirkland