Curriculum and Instruction Committee
Meeting Minutes
Thursday, June 20, 2013

Attendees:

Carolyn Klatt, MLIS
Edward Klatt, MD
Phillip Lunsford, MSIII
David Baxter, MD
Alec Ridley, MSII
Robert Donner, MD
W. Patrick Roche, MD
Tina Thompson, PhD, Chair
Grady Carter, MD
Wayne Glasgow, PhD
Chelsea Bayer, MSI
Dominique Broccoli, PhD
Jeff Ignatoff, MD
Guest: Dean Malan

Absent:

Wade Fletcher, MD
Blanca Lopez, MD
Roberta Weintraut, MD
Roy Russ, PhD
Steve Williams, MD
Erin Meehan, MSIV
Ashley Horner, PhD
Michael Smith, PhD
McKinley Thomas, EdD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30PM.

Approval of Minutes

The minutes from the June 6, 2013 meeting were presented for approval of the committee.

The minutes were approved by acclamation.
New Business

1. The first order of business was for Dr. Glasgow to give a review of the Psychiatry Clerkship. The psychiatry clerkship objectives and competencies were developed by the Association of Directors of Medical Student Education in Psychiatry (ADMSEP), with some modifications to fit specifically with MUSM. The summative assessment methods include clinical evaluations, H/P and shelf examination. A formative OSCE is also used. Overall, the student feedback on all three campuses is very positive. The faculty are praised for their dedication to teaching. Students would prefer if more outpatient opportunities were available. The Class of 2013 gave the clerkship an average overall rating of 4 on a 5 point scale. The report was open for discussion. The limited availability of outpatient psychiatry practices (in particular child psychiatry) in Macon and Savannah was noted. Comparisons of grading across campuses did reveal a tendency for the clinical evaluation component of the grade to be higher on the Savannah campus. Dr. Carter was tasked with working with the other two psychiatry clerkship directors to better standardize the grading Across campuses.

2. The second order of business was to review the proposed change to Year III academic standards. The current standard and the proposed changes were presented to the committee and the floor was open for discussion. Dr. Thompson noted that these changes are more to clarify the language than to change the standards. After discussion, the committee recommended that Dr. Thompson incorporate the changes and send out the edited document for a vote by email.

3. The third order of business was to announce a change to CIC agendas. Each month, Program Directors will be asked to share a summary of their sub-committee meeting minutes and/or any action items that are being addressed by the subcommittee. In addition, Dr. Mathis, Dr. Carter and Dr. Thompson will be expected to present any pertinent campus specific curricular issues that need to be addressed.

4. The last item of business was to review and approve the 2013-2014 Clerkship patient encounter requirements. FM has recommended that total patient encounters be reduced from 250 to 165. After discussion within the Committee and subsequent e-mail requests, the number was reduced to 100 encounters. Pediatrics recommended that the intradermal test procedure be removed from their expectations. Surgery recommended changing the requirement from 20 trauma encounters to 20 trauma or acute care encounters. Internal Medicine, Ob/GYN and Psychiatry recommend no changes from the 2012-2013 academic year. A motion to accept all recommendations was made and approved unanimously. (Note, the FM numbers were approved by e-mail)

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:45PM

Minutes recorded by:
Leigh Anne Kirkland