Curriculum and Instruction Committee
Meeting Minutes
Thursday, January 5, 2012

Attendees:

Robert Donner, MD               Ashley Horner, PhD
Carolyn Klatt, MLIS             Alec Ridley, MSI
Edward Klatt, MD               Tina Thompson, PhD, Chair
Jeff Ignatoff, MD              Wayne Glasgow, PhD
McKinley Thomas, EdD           Heather Henry, MSII
Grady Carter, MD               Erin Meehan, MSIII
Blanca Lopez, MD               Michael Smith, PhD
David Burtner, MD              Ed Perkins, PhD
Roberta Weintraut, MD          Jerry Tift, MD

T. Philip Malan, Ph.D., M.D. (Guest)
Robert J. Shelley, MD (Guest)

Absent:

Wade Fletcher, MD
Steve Williams, MD
Umangi Patel, MSIV
Klugh Kennedy, PharmD
Marie Dent, PHD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30 PM.

Approval of Minutes

The minutes of the November 17, 2011 and the December 1, 2011 meeting were presented for approval of the committee.

The minutes were approved by acclamation.
1. The first order of business was the presentation of the Neurology Phase Review by Dr. Ashley Horner. Dr. Horner highlighted the student performance section of the review as well as the student feedback from evaluations, program recommendations from Phase Coordinator, Faculty and Students and lastly potential CIC action items. The main issues discovered from the review were: (1) there needed to be more uniformly focused learning objectives and (2) the overall amount of material and complexity of material needed to be reduced. After Dr. Horner gave her presentation, the floor was opened up for discussion. There was a great deal of discussion and concern about the Neurology Phase. The major concern is that there is too much material in the phase that the students are expected to learn and there was concern that the depth and breadth of the material in the phase is beyond what a first year medical student needs to cover. The CIC agrees that something needs to be done to fix these issues. After much discussion, the CIC decided to solicit the help of 3-5 clinical faculty to review the Neurology study guides, cases and MDE questions for breadth and depth of content coverage and relevance to a foundational medical education. Their input will be considered before any additional recommendations are made for the Phase. Dr. Malan and Dr. Grady Carter both volunteered to review the information and Dr. Thompson will find 2-3 other faculty to review the phase materials.

2. The second order of business was to review the Professionalism Competencies. Due to time constraints, we will review these at the next meeting. In the meantime, Dr. Thompson asked that any members of the CIC that would like to review the competencies and suggest changes before the next meeting could do so and email those suggestions to the committee. We will review those suggested changes at the next meeting.

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:30PM

Minutes recorded by:
Leigh Anne Kirkland