Curriculum and Instruction Committee
Meeting Minutes
Thursday, May 17, 2012

Attendees:

Robert Donner, MD  
Carolyn Klatt, MLIS  
Edward Klatt, MD  
Roberta Weintraut, MD  
Jeff Ignatoff, MD  
Michael Smith, PhD  
Ashley Horner, PhD  
Grady Carter, MD  
Tina Thompson, PhD, Chair  
Steve Williams, MD  
Alec Ridley, MSI  
Wayne Glasgow, PhD

Absent:

Wade Fletcher, MD  
Umangi Patel, MSIV  
Erin Meehan, MSIII  
David Burtner, MD  
Ed Perkins, PhD  
McKinley Thomas, EdD  
Jerry Tift, MD  
Klugh Kennedy, PharmD  
Marie Dent, PHD  
Blanca Lopez, MD  
Heather Henry, MSII

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:33 PM.

Approval of Minutes

The minutes from the April 5th and April 19th meeting were presented for approval of the committee.

The minutes were approved by acclamation.
New Business

1. Carolyn Klatt presented a summary of the Host Defense review. This review covered the academic years from 2008 through 2010. The report submitted by the subcommittee is attached. The phase is well organized with an appropriate number of cases and good coverage of the learning objectives. The MDE, while difficult is viewed as a fair representation of the material presented in the phase. The phase has traditionally been difficult but performance over the last several years had been stable at around 5 failures. There were 12 failures in 2010 and although outside the scope of this review the jump in failures to 27 in 2011 is troubling. (The Class of 2015 has had an unusually high failure rate throughout Year I and this is being examined independently of phase reviews). However, the increased failure rate in HD over the last two years needs to be watched closely. Students need more guidance, including resource sessions from the microbiology discipline. There is opportunity for this to happen with new faculty members that have been hired within the discipline. There was also a general request that resource session across disciplines be scheduled earlier if possible. There are no major recommendations to the CIC from the subcommittee other than a plan to improve the microbiology guidance. The CIC plans to watch the failure rate and the performance in the phase.

Old Business

1. CIC finished the review of the competencies in February. The members reviewed them again to finalize a draft for faculty review. Further changes were made and the updated list is attached to this report. These will be sent to the school-wide faculty for comment and those comments brought to the CIC for discussion prior to sending the competencies to the Executive council.

Adjournment

There being no further business to discuss, the meeting was adjourned at 5:50PM

Minutes recorded by:
Leigh Anne Kirkland