Curriculum and Instruction Committee
Meeting Minutes
Thursday, July 19, 2012

Attendees:

Carolyn Klatt, MLIS
Edward Klatt, MD
David Baxter, MD
Dominique Broccoli, PhD
Michael Smith, PhD
Alec Ridley, MSII
Jeff Ignatoff, MD
Grady Carter, MD
Tina Thompson, PhD, Chair
Steve Williams, MD
Blanca Lopez, MD
Marie Dent, PHD
W. Patrick Roche, MD
Ashley Horner, PhD
Robert Donner, MD

Absent:

Wade Fletcher, MD
Wayne Glasgow, PhD
Roberta Weintraut, MD
Erin Meehan, MSIV
Phillip Lunsford, MSIII
McKinley Thomas, EdD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30 PM.

Approval of Minutes

The minutes from the July 5th meeting were not available. They will be presented for approval at the next meeting.
New Business

1. The first order of business was to have Dr. Dent provide a brief overview of the Longitudinal Course. The course has begun with the Class of 2014 and will consist of 6 sessions covering the following topics: US Health Care System, Clinical Reasoning, Patient Safety, Quality Improvement, Economics of Chronic Disease and Leadership Communication and Teamwork. The sessions have been scheduled on Tuesday afternoons from 2-5. Attendance is required and the students will have some sort of participation and will be evaluated. The curricular and evaluation methodology is still being finalized. Currently, Dr. Dent is the interim Course Director, however, Dr. Donner is looking to find someone to take over the role permanently. Updates will be provided throughout the year.

2. The second order of business was a proposal from FM to make the OSCE a summative assessment. The proposal asks that the OSCE graded and count as 10 points towards the student’s final FM grade for the clerkship. The FM directors feel that by grading the OSCE, the students will take it more seriously and get more out of it. They believe that the exam grading rubric (standardized patient check-list and faculty check-list for the write-up) is valid and reliable. The standardized patients are well trained in the grading rubric and FM faculty are very actively involved in writing the cases, the standards and the grading rubric. In order to add the 10 points to the clerkship grade, FM moved their final exam from the end of the year to mid-year and reduced the points on this test from 25 to 15. The discussion that followed resulted in the CIC making the following requirements: 1) the cases presented at each session must be balanced so that they are comparable difficulty across all clerkships. It is recommended that the data from previous administrations of the cases be used to balance the exam; 2) review the data over the course of the year to confirm (or refute) the claim that students will take the exam more seriously if grades; 3) make sure faculty are sufficiently trained and involved in case standardization and grading; 4) special attention must be paid to the training of Columbus faculty and consideration should be given to having Macon faculty regrade the FM OSCEs from Columbus for the first year. Dr. Baxter made a motion to allow FM to transition the OSCE from a formative exam to a summative exam, Dr. Williams seconded the motion. The proposal was approved unanimously.

3. The next order of business was for Dr. Ed Klatt to update the CIC on Physiology and Histology performance. Several slides were presented for review. For the classes from 2009-2015, the average scores on the tests have continued to decline. There are tremendous variances in failure rates for the Class of 2015 by discipline. There are many concerns among the members of the committee about these trends. Dr. Klatt also presented a slide that indicated several sources of academic performance issues. These were: Admissions issues, Instructional issues, Assessment issues and Non-Academic issues. It is clear that this is not a problem that can be resolved overnight, but one that needs to be looked at and reviewed for solutions. This will be addressed in toto during the Year 1/Year 2 review scheduled for 2013.

4. The last order of new business was to review the comments that were provided to Dr. Thompson about the competencies. Several of the recommendations were incorporated into the document.
The CIC approved the edited competencies and Dr. Thompson will send these to the Executive Committee for final approval. The CIC will then begin to align the learning objectives of the educational programs with the competencies and identify unnecessary redundancy and gaps.

**Adjournment**

There being no further business to discuss, the meeting was adjourned at 6:05PM

Minutes recorded by:
Leigh Anne Kirkland