Curriculum and Instruction Committee
Meeting Minutes
Thursday, October 16, 2014

Attendees:

Carolyn Klatt, MLIS
Edward Klatt, MD
Michael Smith, PhD
Bob Visalli, Ph.D.
Susan Cline, PhD
David Baxter, MD
Grady Carter, MD
Alice House, MD

Tina Thompson, PhD, Chair
Kristjan Thompson, Ph. D
Jacob Beltz, MSII
Ed Grimsley, MD
Dominique Broccoli, PhD
John Buckholtz, MD
Davis Parish, MD
Robert Donner, MD
Steve Williams, MD

Absent:

Roberta Weintraut, MD
Dina Linfoot, MD
Butch Wolff, MD
Roy Russ, PhD

Jeff Ignatoff, MD
Blanca Lopez, MD
Fiona Bell, MSI
Alec Ridley, MSIV

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30PM.

Approval of Minutes

The minutes from the September 18, 2014 meeting were presented for approval of the committee. The minutes were approved by acclamation.

New Business-None
Old Business

1. Dr. Baxter gave a review of the FM shelf failure review. A subcommittee has met to discuss the high failure rate on the FM shelf exam during the 2013-2014 academic year. The FM clerkship directors as well as additional faculty participated. Last year 14 students failed the FM shelf and one student failed twice and had to repeat the clerkship. The previous year only two students total failed the shelf, both of whom were in Savannah.

Savannah Campus: At the time of the failures, the attending/student ratio was at its lowest point in quite some time secondary to faculty availability. This unfortunately led to didactics not being delivered on a consistent basis. This has been corrected with the addition of new faculty. The didactics are now being presented as outlined in the curriculum.

Macon Campus: Challenges include reduced departmental faculty in Macon and faculty who are employed by either the Medical Center (residency program) or Medical school. Inconsistency in the delivery of didactics. The discussion raised the possibility that MOM had an impact on the shelf failures. Only 4 of the students who failed were involved with MOM.

Columbus FM students stated (8 out of 11 students) that there was inadequate study time on the FM rotation. What their expectation is, is unknown and what this means is not clear. The question was raised should a half day be given for study on the clerkship? The committee thought that unwise at this point, but can be considered if these complaints continue. The expectation of study after clinic should be reiterated.

The impact of MOM on FM, if present, has been corrected with the CIC vote requiring all MOM students to now be on IM. Unfortunately, this year in the first block of FM two students failed the shelf on the Macon campus. Clearly MOM is not solely responsible for the current situation.

The committee thought that reminding students of the breadth of knowledge in Family Medicine, and careful supervision of their study habits should be done. This process is in place by the clerkship directors. Family Medicine is uniquely difficult since it encompasses a broad range of disciplines.

On a yearly basis the NBME allows the shelf to be reviewed by faculty, while being proctored by a local academic officer. I have asked FM to review their shelf in the near future. This review is being scheduled. This review will allow the faculty representatives to see what material is being asked. Currently the mid-term given by FM utilizes questions from sources other than the NBME. The knowledge of NBME expectations will assist in curriculum design and delivery. To teach to a test is unwise, but to ignore the reality of the test is also not in our students bests interests. Additional meetings of this ad hoc group will be carried out after the shelf exam review by appropriate faculty.

2. Dr. Klatt gave a brief update on the Curriculum Review/revision task force. The group is working on developing a curricular structure map. After looking at several potential models they have decided to move forward with an integrated block design. Each block (roughly 17 weeks in length) will include basic science, clinical science, clinical skills, CM/ethics/professionalism. Multiple modalities education are being considered for delivery of the curriculum. Each block will be followed by Professional Growth &
Development breaks that include time for educational exploration as well as timely remediation. The next step will be to include additional faculty in the development of content outlines for each block.

3. Dr. Smith gave a brief update on the Assessment and evaluation task force. The group has reviewed the currently used assessment methods. They have been educating themselves on the various types of assessment options available. The group has been divided into sub-groups to work on specific tasks: Principles for assessment; purpose of assessment, and overall approach to assessment.

**Campus Specific Curricular Issues**

1. Savannah- Leigh Anne Kirkland has given her resignation. A search for her replacement in underway.
2. Macon-Dr. Williams indicated that there was a need for the recruitment of more clinical faculty to participate in CS.
3. Columbus- none

**Subcommittee Reports**

1. BMP— The MS phase review was completed at the last meeting
2. CS— none
3. CM— none
4. Year 3—David Baxter and Ed Grimsley reported that they are both working on finalizing student access to the electronic medical record. In Savannah, students will all be allowed access over the course of this academic year. Access should be available to Macon students by the start of the 14-15 AY. Dr. Bucholtz indicated that there are no immediate plans to allow student access in Columbus.
5. Year 4—none

**Adjournment**

There being no further business to discuss, the meeting was adjourned at 5:30PM

Minutes recorded by:
Tina Thompson