Curriculum and Instruction Committee
Meeting Minutes
Thursday, November 13, 2014

Attendees:

Carolyn Klatt, MLIS
Phil Malan, PhD, MD
Michael Smith, PhD
Bob Visalli, Ph.D.
Susan Cline, PhD
Robert Weintraut, MD
Grady Carter, MD
Curran Dalal
Robert Donner, MD
Jeff Ignatoff, MD
John Bucholtz, MD
Davis Parish, MD
Tina Thompson, PhD, Chair
Kristjan Thompson, Ph. D
Jacob Beltz, MSII
Ed Grimsley, MD
Dominique Broccoli, PhD
Robert Donner, MD
Fiona Bell, MSI
Marshall Angle, PhD
Steve Williams, MD
Blanca Lopez, MD
Edward Klatt, MD
Alice House, MD

Absent:

Dina Linfoot, MD
Butch Wolff, MD
Mahesh Patel, MD
David Baxter, MD
Roy Russ, PhD
Alec Ridley, MSIV

Guest: Bruce Innes

Call to order
Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:00PM.

Approval of Minutes
The minutes from the October 16, 2014 meeting were distributed by will be presented for approval of the committee at the start of the next meeting.
New Business-

1. Dr. Thompson gave of review of the Pediatrics Clerkship
   Overall the review committee found the educational experience on the three campuses to be comparable. The educational objectives, curricular methodologies, patient encounter requirements and assessments were comparable. The students are satisfied with the quality of clinical teaching and the availability of educational resources across campuses. There was some concern about historic performance on the mid-term examination in Columbus but the committee was satisfied that the changes implemented should improve outcomes. The following recommendations were made to the CIC from the review committee:
   a. Clerkship directors should maintain frequent communication to identify and resolve potential issues in real time. However, curricular changes, no matter how minor should not occur unilaterally nor once the academic year has started.
   b. Before the start of the next academic year, Columbus faculty should be trained to grade OSCEs and to provide feedback on the videos. The grading of the OSCE should be transparent.
   c. Mid-clerkship grades should be reviewed mid-academic year and again at the end of the year to measure whether the changes implemented in Columbus have been effective.
   d. Insure that students who do not start the rotation on outpatient are not disadvantaged on the OSCE.
   e. Insure that the clerkship directors take responsibility for reviewing mid-clerkship patient encounter logs with students and assisting them in meeting any deficiencies.
   f. Incorporate more effective in-patient clinical experiences into the rotation on the Columbus campus and structure the rotation on all three campuses to require direct observation of H&P by attending.

Following discussion, a motion was made and seconded to approve the recommendations (Williams, Grimsley). The motion was approved unanimously.

2. Dr. Klatt gave a review of the Surgery Clerkship
   Overall the review committee found the educational experience on the three campuses to be comparable (it was noted that the review formally only included information from the Macon and Savannah campuses due to the time period being reviewed). The educational objectives, patient encounters and assessment methodologies are the same on all campuses. There was some discussion about the linkage of learning objectives/assessments to specific competencies. The surgery faculty tend to ‘link’ objectives and assessment broadly to educational objectives. Steve Williams asked to table the discussion of the review until the committee could review the report in greater detail. The review will continue at the next CIC meeting.

3. Due to time limitations, the Curriculum review report will be discussed at the next CIC meeting.
Campus Specific Curricular Issues and Subcommittee reports

As this was an abbreviated meeting, no campus specific issues or subcommittee reports were discussed.

Adjournment: 5:00pm