Call to Order

Dr. Steve Williams, Chair of the CIC Committee, called the meeting to order at 4:30pm.

Approval of Minutes

Dr. Williams asked for the review and approval of the 5/18/17 minutes. Hearing no corrections, the minutes were approved.

New Business

1. **Rules and Bylaw Changes – Dr. Shuman.**

   The Curriculum and Instruction Committee shall consist of 22 voting members with a quorum of 11 members.
   - 4 – Biomedical Science – At least one member from MAC and one from SAV.
   - The PBL Directors
   - Professional Growth and Development Chairs
   - 1- Primary care ACT faculty member.
   - Year 3 Director
   - Year 4 Director
   - Senior Associate Dean of Academic Affairs
   - The Associate Dean of Academic Affairs
   - 3 Medical Students – 1 from each campus – each with vote.
   - Dean of the School of Medicine the Chief Diversity Officers/Associate Deans of Diversity and Inclusion from all campuses of the School of Medicine shall be *ex officio* members, without vote...
   - The Associate Program Director shall serve *ex officio* without vote, except in the absence from a CIC meeting of the Program Director.

2. **Block I Status – Dr. Klatt**

   - Block Chairs met 5/26/17.
   - Block 1 was revised due to feedback.
   - CAVAS sites were established for Block 1.
   - Block 2 was successful for 16/17.
   - Block 2 remediation will be complete 7/11.

3. **Block III Status – Dr. Prakash**

   - Cardiovascular I module pre meeting 7/7 – orienting facilitators and tutors to the differences in the new curriculum.
   - Significantly different from the previous year’s curriculum.
   - No sweeping changes to the cardiovascular curriculum, however trying to reduce the redundancy in the module.
   - Sequencing topics logically and keeping in mind what has worked in the past.
   - New cases have been added to the module, along with large group sessions.
4. **Changes to Clerkships – Dr. Baxter**
   - **Internal Medicine** –
     - Reflective writing would be the same across all campuses.
     - Shelf test was 62. After reviewing student performance and score from other schools felt that passing shelf test score should be reduced to 60.
     - Ward percentage was 56% On 4 point scale the average score was 2.24. They felt it was low so the will raise to 60%.
     - Deleting question 11 on evaluation. New question 11 - Inter-professional education question.
     - Deleting question 12 – neat and well groomed. New question 12 Reads and discuss current literature.
   - **Family Medicine** –
     - Give 5%to Family medicine cases.
     - Clinical evaluation from 45% to 40%.
     - Fifteen percent of total score for midterm exam.
   - **OBGYN** –
     - Remove breast exam from rotation. – Additional information required.
   - **Psychiatry**- No Changes
   - **Surgery**- No Changes
   - **Pediatrics** – No change to year three curriculum.
     - Drop developmental rehab from newborn nursery.

   **Dr. Baxter made a motion to approve changes:**
   **Seconded**
   **13 Yea 0 Nay Passed**

5. **Year III Orientation Update**
   - Savannah will due ACLS training during the IM rotation due to schedule issues and staff changes.

**Campus Specific Curricular Issues**

- **Columbus** - Dr. House – None

- **Macon** - Dr. Williams – New Academic Counselor started.

- **Savannah** – Dr. Baxter – 2 new Academic Records staff members and new Academic Counselor started.

**Subcommittee Reports**

- **PBL** -
  - Block 4 is still a ways away but the committee is pulling components together.

- **Year 3** -
  - Final shelf for 2018 student 7/7.
Year 4 -

- Need to have a meeting.
- Several issues that need to be discussed.

**Dr. Steve Williams, Chair of the CIC Committee, adjourned the meeting at 5:30pm.**