Dr. Williams was not present and Dr. Baxter called the meeting to order at 4:25 p.m.

The minutes of the September 21, 2017 meeting were approved.

Dr. Baxter postponed the PC-ACT proposal listed on the minutes in order to give more time to the PC-ACT faculty. Dr. Baxter said their CIC representative was working on a proposal for an academic standard concerning ACT students having incompletes in clerkships.

Dr. Klatt announced we are close to halfway point in the Blocks and are progressing well. Small group and large group sessions are evolving and improving. The students have been using small group appropriately applying their knowledge. There has been some feedback from some students wanting more IRAT and GRAT type questions during large group. There was a question if it would be beneficial for Blocks to have a student participate in the block committee meetings? It was discussed that there are other ways for the student to be involved, via their representation on the Block Chairs Committee, their representation on the CIC, and via input through multiple evaluation instruments

Academic affairs is working on loading the grade grid for Block 3 and 4 in One45 and will make sure the grades for Block 1 and 3 are logged.

Dr. Baxter announced he is working on the funding/budget for the third year students logging their hours into One45. $1,700 this year, then $1,200 next year.

Dr. Angle announced the Subcommittee for Continuous Quality Improvement & Assessment met for the first time. They went over the charges and established that they would meet on the first and third Thursday of the month.

Dr. Baxter discussed the need to update the policies and procedures of the CIC due to the change in curriculum. He and Dr. Angle will work on the changes.

The meeting was adjourned 5:05 p.m.

Minutes by: Kelli Lemieux