Curriculum and Instruction Committee
Meeting Minutes
Thursday, December 5, 2013

Attendees:

Carolyn Klatt, MLIS
Edward Klatt, MD
John Buckholtz, MD
Susan Cline, PhD
Wayne Glasgow, PhD
Blanca Lopez, MD
W. Patrick Roche, MD
Jeff Ignatoff, MD
Roy Russ, PhD
Robert Donner, MD
Phil Malan, MD, Ph.D

Tina Thompson, PhD, Chair
David Mathis, MD
McKinley Thomas, EdD
Steve Williams, MD
Chelsea Bayer, MSII
Jacob Beltz, MSI
Robert Weintraut, MD
Michael Smith, PhD
Butch Wolff, MD

Guests: Rudy Zalups Ph.D.
Balint Kacsoh M.D., Ph.D.

Absent:

Phillip Lunsford, MSIV
David Baxter, MD
Alec Ridley, MSIII

Dina Linfoot, MD
Grady Carter, MD
Dominique Broccoli, PhD

Call to order

Dr. Tina Thompson, Chair of the CIC Committee, called the meeting to order at 4:30PM.

Approval of Minutes

The minutes from the November 21, 2013 meeting were presented for approval of the committee.

The minutes were approved by acclamation.
**Old Business**

1. The first order of old business was for Dr. Zalups to discuss the Histology action plan that was decided upon at the last meeting after the review of the renal phase. Dr. Zalups was very concerned about only being able to use the Ross book as the primary reference for teaching the students. He asked the CIC if they would allow him to also use a power point which he has created that includes about 150 slides. He offered to have this uploaded to blackboard where the students could see it and study it along with the Ross book. He assured the CIC that the learning objectives would come from the Ross book and the resource session and that the questions would be derived from both sources. He also assured the committee that the assessments would be directly linked to the learning objectives and answerable from the primary references. The floor was opened for discussion. It was decided that a site would be created on blackboard for the CIC members to review the power point for themselves and then a decision would be made at the next meeting as to whether or not this power point would be allowed as an additional primary reference for the phase.

**New Business**

1. The first order of new business for Dr. Ignatoff to present the review of CPEX. Overall the CPEX does a good job of preparing students for Step 2 CS. The feedback provided by faculty is helpful and the scoring is effective in identifying those students that are at risk of failure. The review identified the interstation exercise as an area of concern. The purpose is unclear and distracts from the clinical encounters. The students did not think the “delivering bad news” case was as useful in the preparation for Step 2 CS as the other cases and suggested it be replaced. The consensus of the review committee was that the CPEX should be continued as long as it modeled the USMLE Step 2 CS exam. The floor was then opened for discussion. After a lengthy discussion which identified confusion over the goals/purpose of the CPEX: discussion on how the information should be fed back to the clerkships; the utility of the interstations and the cause/effect of the USMLE Step 2 CS composite data, Dr. Thompson tabled the discussion until the next meeting.

2. The next order of new business was for Dr. Thompson to give an update on Residents as teachers. She let everyone know that we are fulfilling our obligation on teaching the residents. She provided an excel spreadsheet which showed all residents on all 3 campuses who had attended at least one activity since July 1 that dealt specifically with residents as teachers. Greater than 90% of 1st year residents were on this list. And a significant number of upper levels have participated in educational activities. Departments continue to hold sessions and forward the attendance information to the Dean’s office. A blackboard site with tracking enabled has been created and each residency has a folder where they can post teaching materials for their residents. These folders include (at a minimum) the MUSM competencies, the Resident as Teacher power point and the clerkship manuals. Internal medicine has added multiple resources to this site.
Campus Specific Curricular Issues

1. Savannah - Dr. Thompson did not have any issues
2. Macon - Dr. Carter did not have any issues
3. Columbus - Dr. Mathis let everyone know that they only have two more doctors who need to get faculty appointments. One out of the 3 ER doctors at Columbus Regional now has a faculty appointment.

Subcommittee Reports

1. BMP—The committee reviewed Phase A favorably.
2. CS—N/A
3. CM—N/A
4. Year 3—N/A
5. Year 4—N/A

Adjournment

There being no further business to discuss, the meeting was adjourned at 6:15PM

Minutes recorded by:
Leigh Anne Kirkland